



Greater Bedminster Community Partnership Agenda

Date: Monday, 27 June 2016

Time: 7.00 pm - 9.00 pm

Place: Bristol International Bowls Centre, South Liberty Lane, Ashton Vale, Bristol, BS3 2TY

1. **Welcome, apologies and introductions** 7.00 pm
2. **Declarations of interest** 7.05 pm
To note any declarations of interest from the councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declaration of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.
3. **Public forum and public resolutions** 7.10 pm
To consider any public forum statements or public resolutions submitted.

The deadline for receipt of statements or resolutions is 12 noon on Friday 24 June 2016. These should be emailed to democratic.services@bristol.gov.uk
4. **Community safety update (Pages 4 - 7)** 7.15 pm
To be presented by Caroline Crane.
5. **Annual General Meeting business report, Business activities report and end of year financial statement (Pages 8 - 29)** 7.25 pm
To be presented by Andrew McLean and Helen Moody.
6. **GBCP elections (Pages 30 - 31)** 7.45 pm
To be presented by Andrew McLean.

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|------------|---|---------|
| 7. | GBCP updates (Pages 32 - 33) To receive the town team update, and other general updates. | 7.55 pm |
| 8. | Greater Bedminster Community Partnership plan (Pages 34 - 48) To be presented by Andrew Mclean. | 8.10 pm |
| 9. | Section 106 and CIL report (Pages 49 - 61) To be presented by Andrew McLean. | 8.25 pm |
| 10. | Minutes of previous meeting (Pages 62 - 67) To agree the minutes of the previous meeting held on 10 March 2016 as a correct record. | 8.40 pm |
| 11. | Any other business | 8.50 pm |
| 12. | Meeting close - 9.00 pm | 9.00 pm |

Date of Next Meeting: 7.00 pm, Monday, 5 September 2016, ACTA Centre, Gladstone Street, Bristol, BS3 3AY

Contact – The local Neighbourhood Partnership (NP) Coordinator is:

Andrew McLean

Telephone : 0117 92 24446

e-mail : neighbourhood.partnerships@bristol.gov.uk

The Democratic Services Officer for the meeting is

Samantha Mahony

Telephone : 0117 92 23846

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What is a Neighbourhood Partnership?

Neighbourhood Partnerships are the route to influence and improve services in the neighbourhood for residents, community organisations, service partners, and where local councillors make decisions about Bristol City Council business

How do I get involved?

Anyone who lives or works in the area can get involved in this Neighbourhood Partnership by:

- **Attending this meeting and commenting on any item of business on the agenda.** Everyone is welcome to attend this meeting and contribute.
- **Submit a Public Forum statement** to the clerk to the meeting (contact details above) **no later than noon on the working day before the meeting.** The statement will, where possible, be sent directly to members of the Partnership, and be printed and circulated at the meeting.

The Openness of Local Government Bodies Regulations 2014

Any person attending a meeting must, so far as is practicable, be afforded reasonable facilities for reporting. This includes filming, photographing or making an audio recording of the proceedings.

Members of the public should therefore be aware that they may be filmed by others attending the meeting and that this is not within the authority's control. Oral commentary is not permitted during the meeting as this would be disruptive.



Greater Bedminster Community Partnership 27 June 2016

Report of: Inspector 2302 Nigel Colston
Title: Community safety update

Recommendation:

a) To **note** contents of the report.

1. Performance

Crime & ASB Bristol South June 1st 2015 – 31st May 2016

| Offence/Offence Group Description | Recorded Crime | | | | Fully Resolved Rate | | |
|---|------------------|---------------|--------------|--------------|---------------------|--------------|--------------|
| | YTD Current Year | YTD Last Year | % Chg | Chg | Current Year | Last Year | Chg (% pts) |
| Criminal Damage | 2,045 | 1,772 | 15.4% | 273 | 11.6% | 13.4% | -1.8% |
| Dwelling Burglary | 680 | 570 | 19.3% | 110 | 5.9% | 10.4% | -4.5% |
| Fraud & Forgery | 46 | 23 | 100.0% | 23 | 50.0% | 52.2% | -2.2% |
| Non Dwelling Burglary | 627 | 763 | -17.8% | -136 | 4.8% | 7.9% | -3.1% |
| Other Offences | 277 | 170 | 62.9% | 107 | 35.0% | 61.8% | -26.7% |
| Racially or Religiously Aggravated Crimes | 221 | 242 | -8.7% | -21 | 27.1% | 33.1% | -5.9% |
| Robbery | 132 | 110 | 20.0% | 22 | 11.4% | 25.5% | -14.1% |
| Sexual Offences | 319 | 241 | 32.4% | 78 | 16.6% | 29.0% | -12.4% |
| Shoplifting | 1,637 | 1,692 | -3.3% | -55 | 33.5% | 48.9% | -15.4% |
| Theft from the Person | 78 | 69 | 13.0% | 9 | 3.8% | 5.8% | -2.0% |
| Theft from Vehicle | 1,220 | 929 | 31.3% | 291 | 1.7% | 4.8% | -3.1% |
| Theft of Motor Vehicle | 382 | 249 | 53.4% | 133 | 7.1% | 9.6% | -2.6% |
| Theft or Unauthorised Taking of a Pedal Cycle | 306 | 288 | 6.3% | 18 | 1.6% | 4.2% | -2.5% |
| Total Crime | 16,861 | 12,206 | 28.2% | 3,448 | 18.1% | 28.8% | -8.8% |
| Violence Against the Person | 5,975 | 3,505 | 70.5% | 2,470 | 22.1% | 35.1% | -13.0% |

| Call Type | Recorded Calls | | | |
|-----------|----------------|-----------|--------|-------|
| | Current Year | Last Year | % Chg | Chg |
| ASB | 4,340 | 5,365 | -19.1% | -1025 |

The above reflects levels of crime reported to Police across the entire Bristol South Local Policing area for the rolling year. Burglary and vehicle crime offences have shown a fairly significant increase on the previous rolling 12 months. There has been a small fall in the recording of offences as racially or religiously aggravated. It is important to note that these figures only relate to racial or religiously aggravated offences; there is no specific criminal offence for homophobic or disablist hate crime, and even with racial or religious hate crimes the evidence often does not support the higher “aggravated” charge. The true level of crime with a hate element is therefore significantly higher.

Of concern is the continued increase in total crime, which is now up 28.2% (3,446 more offences). As previously noted, significant increases in the recording of incidents of violence against the person offences accounts for almost 60% of this rise (up 70% across the Bristol South area, some 2,470 more offences). As I have stressed before, changes in recording practices mean that we are now (properly) recording offences which we previously didn’t, and it is very difficult to draw any meaningful conclusions at this time.

The second table details the number of “incidents” recorded by Police as “ASB”. It is important to bear in mind that several people might report the same incident, but each report would be counted in the above list. However, as a comparison year on year, it does now seem to show a continued reduction in reports of anti-social behaviour (ASB) across the whole of South Bristol. As before, I would caution against reading too much into this though, because it might simply be down to better recording of incidents as crimes (particularly violence against the person) rather than ASB.

Individual figures for the neighbourhood partnership area, and per ward are shown on the pages that follow;

Partnership Area

| Offence/Offence Group Description | Recorded Crime | | | | Fully Resolved Rate | | |
|---|----------------|-----------|--------|------|---------------------|-----------|-------------|
| | Current Year | Last Year | % Chg | Chg | Current Year | Last Year | Chg (% pts) |
| Criminal Damage | 278 | 350 | -20.6% | -72 | 12.6% | 11.1% | +1.4% |
| Dwelling Burglary | 90 | 80 | 12.5% | 10 | 5.6% | 11.3% | -5.7% |
| Fraud & Forgery | 10 | 4 | 150.0% | 6 | 80.0% | 25.0% | +55.0% |
| Non Dwelling Burglary | 157 | 197 | -20.3% | -40 | 2.5% | 4.6% | -2.0% |
| Other Offences | 40 | 37 | 8.1% | 3 | 32.5% | 62.2% | -29.7% |
| Racially or Religiously Aggravated Crimes | 43 | 54 | -20.4% | -11 | 46.5% | 27.8% | +18.7% |
| Robbery | 29 | 33 | -12.1% | -4 | 6.9% | 21.2% | -14.3% |
| Sexual Offences | 45 | 36 | 25.0% | 9 | 15.6% | 22.2% | -6.7% |
| Shoplifting | 473 | 591 | -20.0% | -118 | 35.7% | 48.1% | -12.3% |
| Theft from the Person | 23 | 27 | -14.8% | -4 | 4.3% | 3.7% | +0.6% |
| Theft from Vehicle | 205 | 213 | -3.8% | -8 | 4.4% | 2.3% | +2.0% |
| Theft of Motor Vehicle | 70 | 48 | 45.8% | 22 | 7.1% | 10.4% | -3.3% |
| Theft or Unauthorised Taking of a Pedal Cycle | 134 | 131 | 2.3% | 3 | 2.2% | 1.5% | +0.7% |
| Total Crime | 2,921 | 2,852 | 2.4% | 69 | 18.5% | 25.6% | -7.1% |
| Violence Against the Person | 935 | 653 | 43.2% | 282 | 23.0% | 34.3% | -11.3% |

| Call Type | Recorded Calls | | | |
|-----------|----------------|-----------|--------|------|
| | Current Year | Last Year | % Chg | Chg |
| ASB | 737 | 1,089 | -32.3% | -352 |

Figures for the partnership area show a much smaller rise in total crime (2.4% compared to 28.2%). The only real “stand-out” figure from my perspective is a 43% increase in the recording of Violence against the person offences. I would issue the usual warning though, in that this may be down to better recording rather than a huge increase in offences involving violence.

Bedminster

| Offence/Offence Group Description | Recorded Crime | | | | Fully Resolved Rate | | |
|---|----------------|-----------|--------|-----|---------------------|-----------|-------------|
| | Current Year | Last Year | % Chg | Chg | Current Year | Last Year | Chg (% pts) |
| Criminal Damage | 114 | 182 | -37.4% | -68 | 13.2% | 13.7% | -0.6% |
| Dwelling Burglary | 41 | 28 | 46.4% | 13 | 9.8% | 14.3% | -4.5% |
| Fraud & Forgery | 5 | 1 | 400.0% | 4 | 60.0% | | +60.0% |
| Non Dwelling Burglary | 52 | 85 | -38.8% | -33 | 3.8% | 7.1% | -3.2% |
| Other Offences | 11 | 10 | 10.0% | 1 | 27.3% | 50.0% | -22.7% |
| Racially or Religiously Aggravated Crimes | 15 | 25 | -40.0% | -10 | 73.3% | 24.0% | +49.3% |
| Robbery | 9 | 9 | 0.0% | 0 | 11.1% | 11.1% | +0.0% |
| Sexual Offences | 15 | 14 | 7.1% | 1 | 33.3% | 28.6% | +4.8% |
| Shoplifting | 32 | 54 | -40.7% | -22 | 37.5% | 50.0% | -12.5% |
| Theft from the Person | 3 | 6 | -50.0% | -3 | | | |
| Theft from Vehicle | 73 | 91 | -19.8% | -18 | 5.5% | 4.4% | +1.1% |
| Theft of Motor Vehicle | 22 | 28 | -21.4% | -6 | 9.1% | 14.3% | -5.2% |
| Theft or Unauthorised Taking of a Pedal Cycle | 49 | 37 | 32.4% | 12 | 2.0% | 2.7% | -0.7% |
| Total Crime | 922 | 986 | -6.5% | -64 | 17.5% | 21.5% | -4.0% |
| Violence Against the Person | 345 | 254 | 35.8% | 91 | 24.9% | 32.3% | -7.4% |

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| Call Type | Recorded Calls | | | |
|-----------|----------------|-----------|--------|------|
| | Current Year | Last Year | % Chg | Chg |
| ASB | 237 | 353 | -32.9% | -116 |

Southville

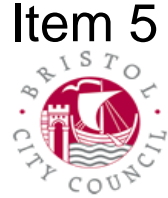
| Offence/Offence Group Description | Recorded Crime | | | | Fully Resolved Rate | | |
|---|----------------|-----------|--------|-----|---------------------|-----------|-------------|
| | Current Year | Last Year | % Chg | Chg | Current Year | Last Year | Chg (% pts) |
| Criminal Damage | 164 | 168 | -2.4% | -4 | 12.2% | 8.3% | +3.9% |
| Dwelling Burglary | 49 | 52 | -5.8% | -3 | 2.0% | 9.6% | -7.6% |
| Fraud & Forgery | 5 | 3 | 66.7% | 2 | 100.0% | 33.3% | +66.7% |
| Non Dwelling Burglary | 105 | 112 | -6.3% | -7 | 1.9% | 2.7% | -0.8% |
| Other Offences | 29 | 27 | 7.4% | 2 | 34.5% | 66.7% | -32.2% |
| Racially or Religiously Aggravated Crimes | 28 | 29 | -3.4% | -1 | 32.1% | 31.0% | +1.1% |
| Robbery | 20 | 24 | -16.7% | -4 | 5.0% | 25.0% | -20.0% |
| Sexual Offences | 30 | 22 | 36.4% | 8 | 6.7% | 18.2% | -11.5% |
| Shoplifting | 441 | 537 | -17.9% | -96 | 35.6% | 47.9% | -12.3% |
| Theft from the Person | 20 | 21 | -4.8% | -1 | 5.0% | 4.8% | +0.2% |
| Theft from Vehicle | 132 | 122 | 8.2% | 10 | 3.8% | 0.8% | +3.0% |
| Theft of Motor Vehicle | 48 | 20 | 140.0% | 28 | 6.3% | 5.0% | +1.3% |
| Theft or Unauthorised Taking of a Pedal Cycle | 85 | 94 | -9.6% | -9 | 2.4% | 1.1% | +1.3% |
| Total Crime | 1,999 | 1,866 | 7.1% | 133 | 19.0% | 27.8% | -8.9% |
| Violence Against the Person | 590 | 399 | 47.9% | 191 | 21.9% | 35.6% | -13.7% |

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| Call Type | Recorded Calls | | | |
|-----------|----------------|-----------|--------|------|
| | Current Year | Last Year | % Chg | Chg |
| ASB | 500 | 736 | -32.1% | -236 |

Team Update

Sgt Caroline Crane has replaced Paul Honeychurch as your neighbourhood sergeant. She comes to us with a wealth of experience, having spent many years in both response and CID roles. I know that she is looking forward to the new challenges presented by neighbourhood policing.



Greater Bedminster Community Partnership 27 June 2016

Title: AGM business report

Report of: Andrew McLean – Neighbourhood Partnership Coordinator

RECOMMENDATIONS

1. To confirm the Neighbourhood Partnership membership and chairing
2. To note and confirm the Neighbourhood Committee Terms of Reference, Neighbourhood Committee financial operating framework and the Code of Conduct.
3. To note the devolved Neighbourhood Budget
4. To agree the meeting schedule including subgroups and forums
5. To note the financial statement and expenditure from 2015 -16

1. Membership and chairing arrangements

- 1.2 The Neighbourhood Partnership comprises:
 - (a) The Neighbourhood Committee of councillors for each of the wards which make up the Partnership (who serve for their term of elected office)
 - (b) Local resident representatives who are chosen by election/nomination/volunteering
 - (c) Representatives of local organisations, businesses and services

The membership of the NP Committee is:
 Councillor Mark Bradshaw
 Councillor Celia Phipps
 Councillor Charlie Bolton
 Councillor Stephen Clarke

- 1.3 The charring arrangement for The Greater Bedminster Community Partnership is decided at the partnership's Annual General Meeting. The chair of the Neighbourhood Committee is Councillor Celia Christine Phipps.

2. Terms of Reference, Code of Conduct and Financial Operating Framework

- 2.1 The Community Partnership is asked to note The Neighbourhood Committee Terms of Reference. Please see **appendix 1**.
- 2.2 The financial operating framework for the NC remains the same as 2015-16 and is available on the council website
- 2.3 A New NP Code of Conduct. A key recommendation at the Neighbourhood Partnership Conference held in February 2015 is that all NPs should adopt and operate a common Code of Conduct so that there is a shared practice throughout the City.

A working group of residents have developed the NP Code of Conduct and all NPs are now being asked to include it as part of their new Terms of Reference. Please see **appendix 2**. GBCP will be working over the coming months to produce a new Terms of Reference.

3. Devolved Neighbourhood Budgets

- 3.1 The GBCP devolved Neighbourhood Budget is:

| Budget | 2016-17 budget | Amount carried forward (unallocated) | Total |
|---|-----------------------------|---|--------------|
| Neighbourhood budget: Highways Community Chest Clean and Green | £34,284 £20,000 £1163 | All | £55,447 |
| Parks S106 budget | £257,988.42 | £257,988.42 | £257,988.42 |
| Transport S106 budget Allocated | £181,988.20 (£12,216.60) | £169,771.60 | £169,771.60 |
| Community Infrastructure Levy <i>Allocated</i> | £101,446.04 (£33,500) | £67,946.04 | £67,946.04 |

3.2 Devolved powers

The Partnership is asked to note that the following powers are devolved to Councillors for decision, following discussion at a partnership meeting and

taking account of the views expressed:

- a) Expenditure Neighbourhood Budget; including ring-fencing funds for specific issues (eg environmental work, small grant scheme)
- b) Decisions relating to council-owned community centres and buildings;
- c) Spending locally, money paid to the Council under Section 106 Agreements and Community Infrastructure Levy and prioritising site specific schemes to be funded from that source.

4. Meeting Schedule 2016-17

The proposed meeting schedule for the NP is as follows:

Neighbourhood Partnership Meetings

- 7pm 5 September 2016
- 7pm 16 January 2017
- 7pm 27 March 2017

5. Financial Statement 2015-16

Please see **Appendix 3** for the full financial statement for 2015-16 expenditure of the Neighbourhood Partnership.

NEIGHBOURHOOD COMMITTEE TERMS OF REFERENCE version 13 subject to confirmation of the Mayors scheme of delegations of executive functions.

1. Overview

- 1.1 There is a Neighbourhood Partnership (NP) for each of the following 14 areas (each to be known as a “Neighbourhood”):
- Avonmouth and Lawrence Weston wards
 - Henbury and Brentry, and Southmead wards
 - Westbury-on-Trym and Henleaze, and Stoke Bishop wards
 - Horfield and Lockleaze wards
 - Redland, Cotham and Bishopston and Ashley Down wards
 - Frome Vale, Hillfields and Eastville wards
 - Central, Clifton, Clifton Down, Clifton East Hotwells and Harbourside wards
 - Ashley, Easton and Lawrence Hill wards
 - St George Central, St George Troopers Hill and St George West wards
 - Brislington East and Brislington West wards
 - Bedminster and Southville wards
 - Knowle, Filwood and Windmill Hill wards
 - Hengrove and Whitchurch Park, and Stockwood wards
 - Hartcliffe and Withywood, Bishopsworth wards
- 1.2 The councillors elected to serve the wards in a Neighbourhood are members of the corresponding NP, along with other individuals who live and work in the Neighbourhood (see NP terms of reference for more details). For the purposes of the council constitution, all of the councillors on a NP comprise a council committee known as a “Neighbourhood Committee” and have delegated power to take certain local decisions on behalf of the council.ⁱ
- 1.3 This committee of councillors sits within the Neighbourhood Partnership and is expected to take its decisions as part of a meeting of the NP. When taking decisions, the NP councillors should take into account the Neighbourhood Partnership plan and any relevant views expressed by other members of the Neighbourhood Partnership.
- 1.4 Non-councillor members of NPs do not have delegated authority to make decisions on behalf of the council. Council decisions include decisions to spend council monies, award a grant or contract on behalf of the council, or determine the materials or methods to be used by the council or its contractors in carrying out works (this is not an exhaustive list). Non-councillor members of an NP may consider such matters and express a view to its councillors, the Cabinet or council officers in relation to decisions that are relevant to their Neighbourhood. For example, they may identify priorities for service delivery in their area, or agree how to respond to a consultation.ⁱⁱ

2. Functions delegated to councillors in Neighbourhood Partnerships (Neighbourhood Committees)

2.1 Executive functions

The Elected Mayor of the Council shall determine from time to time the executive functions that may be exercised by NP councillors and will set out these functions in the Leader’s Scheme of Delegation (LINK).

2.3 Non-executive functions

Full council has not yet delegated any non-executive functions to NP councillors. (Non-executive functions include regulatory functions such as planning decisions and licensing as well as nominations to outside bodies.)

3. **Membership**

- 3.1 The membership of each Neighbourhood Partnership will include all councillors who have been elected for wards in the Neighbourhood and no other councillors. All NP councillors for a Neighbourhood will constitute the Neighbourhood Committee for that Neighbourhood. It is expected that all NP councillors will attend each meeting of their respective Neighbourhood Partnership.

4. **Procedure rules**

Meeting arrangements

- 4.1 Neighbourhood Partnership meetings will normally be held quarterly. The expectation is that Neighbourhood Committees will make their decisions within Neighbourhood Partnership meetings. Meetings will be chaired by the NP Chair until the councillors are required to take a vote on a delegated council decision. At this point, unless the NP Chair and Councillor Chair is the same person, the role of chair will be assumed by the Councillor Chair. Once the councillor decision has been taken, the NP Chair will resume the role of chair.

Election of Councillor Chair

- 4.2 A Councillor Chair will be elected by NP councillors at the first NP meeting of the Municipal Year.ⁱⁱⁱ
- 4.3 The Councillor Chair will be elected by overall majority. Where there is no overall majority of votes, the Councillor Chair shall be either: a member of the political group with the most councillors on the Neighbourhood Partnership; or where there is no such largest group, a member of whichever political group represented on the Neighbourhood Partnership, is the largest group on the council. Alternatively the Committee might prefer to rotate the chairing responsibilities.

Quorum

- 4.4 The quorum for the NP councillors to take a delegated council decision is 50% of councillors in the NP.

Voting

- 4.5 Only elected councillors are entitled to vote on delegated council decisions taken by Neighbourhood Partnerships.
- 4.6 In the event of an equality of votes the Councillor Chair will have a second, or casting vote.

Substitute arrangements

- 4.7 NP councillors cannot be substituted.

Agenda

- 4.8 A model agenda is set out in the notes to this document.^{iv} Each agenda must include Declarations of Interests of councillor members.

Minutes of meetings

- 4.9 The meeting of Neighbourhood Partnerships shall be minuted and such minutes will be made available to the public in accordance with the Access to Information Procedure Rules (in part 4 of the council's constitution).

Right to submit statements

- 4.10 Members of the public may submit a one page statement that relate to issues that are on the agenda for the meeting or any other issues, provided sufficient advance notice is given.^v

Statements may be submitted by e-mail to:

democratic.sevices@bristol.gov.uk or

Post to: Bristol City Council, Democratic Services Section, PO box 3176, Bristol SB3 95S or fax:01179222146

5. Access to Information Rules

Neighbourhood Committees will comply with the Access to Information Rules contained in part 4 of the council's constitution, which means, among other things, that:

- Meetings must be held in public
- 5 days' notice of meetings must be given
- Agendas and reports must be published 5 days in advance of meetings
- Minutes and records of decisions with reasons must be published.

6. Code of Conduct

6.1 Neighbourhood Partnership councillors shall comply with the Members' Code of Conduct and any other code of conduct or protocol relating to the conduct of councillors which may be adopted by the council (e.g. officer member protocol).

7. Reports to full Council

- 7.1 The Councillor Chair, on behalf of the Neighbourhood Partnership, may bring a report to full Council on the work of their Neighbourhood Partnership. Full Council will normally only receive one such report at each of its meetings (unless otherwise agreed by the Lord Mayor).

8. Decision making

- 8.1 Neighbourhood Committees must make decisions:

- in accordance with the council's budget and policy framework;
- in accordance with the approved neighbourhood budget for its area
- in accordance with the approved budget for its area for the relevant function in the case of S106 funds.
- After due regard to the Neighbourhood Partnership Plan

- In accordance with the Council's Equalities Duties
- ;
- in accordance with all relevant procedure rules within the constitution including -
 - financial regulations
 - contract procedure regulations
 - procurement regulations;
- in accordance with any other council policy, plan or criteria approved by cabinet and with any relevant contractual arrangements; and
- in a meeting following consideration of a report from a strategic director or his/her nominee.

8.2 A Neighbourhood Committee may only exercise a function in so far as the function impacts on its own area.

8.3 Neighbourhood Committees may not make a decision which impacts in a significant way on another Neighbourhood without first consulting with the committee for that area. If they cannot secure the agreement of that neighbouring committee, then the matter should be referred to either the relevant strategic director or cabinet for decision.

8.4 A Neighbourhood Committee, or two or more Neighbourhood Committees jointly, may refer a matter to either the relevant strategic director or cabinet for a decision.

8.5 The Elected Mayor may require a matter in relation to an executive function due to be considered by a Neighbourhood Committee to be determined by himself, cabinet or the relevant strategic director.

8.6 Where the Monitoring Officer or Chief Finance Officer is of the opinion that a proposal, decision, or omission of a Neighbourhood Committee is or if made would be:

- (a) outside its terms of reference; or
- (b) outside its approved budget; or
- (c) outside any relevant policy, plan or criteria approved by cabinet or
- (d) with any relevant contractual arrangements; or
- (e) outside the budget and policy framework; or
- (f) not in accordance with any relevant procedure rules,

the Monitoring Officer or Chief Finance Officer shall refer the matter to cabinet if an executive function or full Council if a non-executive function as appropriate for consideration at the next available meeting.

8.7 Where a matter has been referred to cabinet or full Council under this section, the implementation of the proposal or decision shall be suspended until the matter is considered by cabinet and/or full Council.

Where a matter has been referred to cabinet under 6.9 (a) (b) or (c) cabinet may:

- (a) decide the matter itself; or
- (b) endorse any decision already made; or
- (c) refer the matter back to the Neighbourhood Committee for determination; and/or
- (d) make any other decision it considers appropriate.

- 8.8 Where a matter has been referred to cabinet under 6.9 (d) or (e), then Cabinet may:
- (a) refer the matter to full Council for consideration; or
 - (b) decide the matter within the budget and policy framework or in accordance with the procedure rules; or
 - (c) refer the matter back to the Neighbourhood Committee for determination within the budget and policy framework, or in accordance with the procedure rules.
- a. Before deciding any matter in accordance with this rule, cabinet will consider a report from a statutory officer or strategic director.

ⁱ The Neighbourhood Committees are established pursuant to regulation 6 of the Local Authorities (Arrangements for the Discharge of Functions (England) Regulations 2012 and are “area committees” as defined by s.18 Local Government Act 2000.

ⁱⁱ Councillors will be expected to work closely together with other members of their Neighbourhood Partnership to promote their area and help in the improvement of services in the area. Non-councillor NP members will have the opportunity to put their comments/recommendations/views in relation to decisions to be made to the Councillors. Whilst Councillors will be expected to take into account these, this should not compromise their independence as Councillors and not constrain them from making decisions that they deem to be in the interests of the wider community.

ⁱⁱⁱ The NP councillors may decide to appoint Councillor Chairs on a rotating, or other temporary basis, in which case the Councillor Chair appointed at one meeting holds office until another Councillor Chair assumes the role at a subsequent meeting.

^{iv} Agendas of meetings will normally include the following items:

- a) Apologies for absence
- b) Approval of minutes from previous meeting.
- c) Declarations of Interest (of councillors)
- d) Chair’s announcements
- e) Public Forum statements (maximum time of 30 minutes)
- f) Reports on proposed decisions for councillors and on other matters to be considered by the Neighbourhood Partnership (to include a report from the Area Coordinator)
- g) Consider matters that the Chair of the Neighbourhood Partnership has agreed are urgent

Sometime prior to the public meeting the NP Chair, Councillor Chair and other interested parties as appropriate, may meet with relevant officers in private to plan and agree what business is to be transacted during the coming and future meetings.

^v The statements should be normally be no longer than one side of A4 paper. Members of the public may then address the meeting (the chair may wish to set a

time limit, e.g. a maximum of three minutes). Anyone wishing to submit a statement is expected to contact the Democratic Services Officer named on the agenda and submit their statement by no later than 12.00 noon the working day before the meeting. The Chair has the discretion to allow any member of the public, whether or not they have submitted a written statement, to speak during the meeting.

NP Code of Conduct

| | |
|---|---|
| <p>1. Values</p> | <p>All members of the Neighbourhood Partnership (NP) must abide by the following fundamental values, that underpin all the activity of the NP:</p> <p>Accountability – Every decision and action undertaken by the NP will be able to stand the test of scrutiny by residents, Bristol City council (BCC) (councillors and officers), service providers, the media, and any other interested party.</p> <p>Integrity and honesty – All members of the NP are expected to undertake all duties (within the NP and externally) with integrity and honesty, and to always act within the law.</p> <p>Transparency – The NP will maintain a practice of openness and will ensure that as much as possible of its work is available to public scrutiny.</p> <p>Equality - All members of the NP agree to eliminate discrimination, harassment, victimisation, and advance equality of opportunity between people from different groups and foster good relations between people from different groups in the Neighbourhood Partnership area.</p> <p>Councillors Code of Conduct for Members. This is currently set out in item 6 of the Neighbourhood Committee Terms of Reference:</p> <p>6. Code of Conduct</p> <p>6.1 Neighbourhood Partnership councillors shall comply with the Bristol City Council Elected Members' Code of Conduct and any other code of conduct or protocol relating to the conduct of councillors which may be adopted by the council (eg. officer member protocol).</p> <p>Full code of conduct can be found:</p> <p>http://www.bristol.gov.uk/sites/default/files/documents/council_and_democracy/councillors/cs-constitution-part5-code-of-conduct-for-members.pdf</p> |
| <p>2. General Conduct at all Neighbourhood Partnership-related</p> | <p>Anyone attending NP-related meetings and events should – :</p> <ul style="list-style-type: none"> • Be courteous to all others during the meeting and allow each other the opportunity to speak • Speak through the Chair and respect their role as meeting leader • Keep to the subject being discussed |

| | |
|---|---|
| meetings and events | <ul style="list-style-type: none"> Follow the guidance of the Chair in the conduct of the meeting <p>Personal attacks, harassment, bullying, offensive and abusive comments are not acceptable. Substantial breach of any of these points will result in the offender being asked to leave the meeting by the Chair or NPC.</p> |
| 3. NP Members and members of NP sub-groups - Conduct at meetings | <p>NP and subgroup members agree to:</p> <ul style="list-style-type: none"> Abide by agreed governance procedures and practices Support the person chairing the meeting to do their job and respect their role as meeting leader Keep to the subject being discussed Engage in debate and/or voting in meetings according to procedure, maintaining a respectful and courteous attitude toward the opinions of others Not bully or intimidate any other member of the NP. Accept a councillor vote on devolved budgets as decisive and final |
| 4. NP Members and members of NP sub-groups - Conflicts of Interest | <p>Conflicts of interest:</p> <ul style="list-style-type: none"> All members of the NP will act in the best interests of the NP. All members of the NP will declare any conflict of interest, or any circumstance that might be viewed by others as a conflict of interest, as soon as it arises. All members will submit to the judgement of the NP and do as it requires regarding potential conflicts of interest NP members must not personally gain, materially or financially, from their role as member of the NP. |
| 5. NP members - Protecting the reputation of the NP | <p>Protecting the reputation of the NP – members:</p> <ul style="list-style-type: none"> Shall not misrepresent the decisions and discussions of the NP. Where a decision requires clarification, it shall be provided by the chairperson. Where a member's statement or position is unclear or disputed, that member must be consulted for clarification through the chairperson before any other member discusses it with any public forum (including the media). Must strive to uphold the reputation of the NP when speaking as a private citizen Must respect organisational and individual confidentiality. Must own decisions made by the NP, and do not publicly criticise other NP members. must refer any enquiries via the Chair and Neighbourhood Partnership Coordinator should an enquiry occur outside of a NP |

| | |
|---|--|
| | meeting |
| 6. Email and Social media | <p>When using email or social media, all of the above codes of conduct apply</p> <p>All communications should be simple, factual and formal, and not emotive, defensive or accusing. Direct communications to the appropriate person and avoid multiple 'copies to'. Remember that email is a formal method of communication and avoid sending emails in haste or in anger.</p> <p>You must not use emails or social media to:</p> <ol style="list-style-type: none"> 1. defame or disparage the NP or any person 2. harass, bully or unlawfully discriminate against any person 1. make false or misleading statements; or impersonate anyone 2. You must not express opinions on behalf of the NP using emails or social media, unless expressly authorised by the NP in a public meeting 3. You must not post comments of a sensitive nature, 4. You must not reveal any confidential information |
| 7. NP members – Good Practice | <p>Good practice. NP members should:</p> <ul style="list-style-type: none"> • Strive to attend all NP meetings, giving apologies ahead of time to the chairperson (or NP contact officer) if unable to attend • Study the agenda and read all NP papers sent prior to meetings and be prepared to debate and/or vote on agenda items during the meeting • Continually seek ways to improve good practice at meetings • Strive to establish respectful and courteous relationships with all people (internal and external to the NP) they come into contact with in their role as an NP member • Inform the chairperson in advance, in writing, if they wish to resign from the NP • Participate in NP training and development |
| 8. In the event of a Breach to this Code of Conduct. | <p>Breaching the Code of Conduct</p> <ul style="list-style-type: none"> • If a member of the NP breaches the code of conduct at a meeting the Chair or the relevant Bristol City Council Officer will intervene and may ask the member to leave the meeting. • If a member of the NP should know of, or become aware of, any breach of this Code of Conduct by another member they should notify the Chair or the NPC. • Breaches of the Code of Conduct may also be brought to the attention of NP by others who are not members of NP. |

- Any breach of the Code of Conduct brought to the attention of the NP, or of which NP becomes aware, will be considered under the NP Complaints and Grievances process

Complaints and Grievances Process.

NP Members

- Complaints and grievances relating to conduct can be raised with the Chair of the NP, the Neighbourhood Partnership Coordinator (NPC) and/or the Area Neighbourhood Manager (ANM).
- Complaints and grievances will be considered and investigated by the NP Chair, the NPC and/or the ANM. Investigation will include exploration with all relevant parties.
- If the complaint is about the Chair, they may be asked to stand down for the duration of the investigation.
- The party who the complaint is against will then be sent details of the alleged breach in writing and will be given 14 days to respond to the NP.
- The NP shall meet after this time to consider the breach and decide whether the member should stand down.

Subgroup/working members

- If the complaint is regarding a subgroup/working group member's behaviour the Chair of that meeting together with the Neighbourhood Partnership Coordinator will investigate and hold a three way meeting with the person whom the complaint is about. Every effort will be made to reach a satisfactory resolution but if this is not possible they may be required to resign from the subgroup/working group.

Councillors

- If the complaint is regarding a Councillor then the BCC complaints procedure will need to be followed this can be found at
- <http://www.bristol.gov.uk/page/council-and-democracy/mayorcouncillors-how-complain-or-comment>
- All complaints raised and their resolution should be reported at a subsequent NP meeting

Neighbourhood Partnership 2015-16 financial statement

Appendix 3

| | 2015-16 budget (including money carried forward from previous years) | 2015-16 allocation / expenditure | Unallocated budget being carried forward | Notes |
|--|--|--|--|---|
| Local traffic schemes & budgets | £34,284 | £34,284 | £34,284 | Up to date financial information for schemes, carriageway resurfacing & footways will be available from the Highways department in 2016 |
| Community Chest | £21,964.35 | £21,964.35 | £20,000 | |
| Clean and Green | £1980 | £1817 | £1163 | Annual allocation of £1,000. Underspends are carried forward |
| Section 106 | £381,594.19 | £0 (<i>items have been allocated but not drawn down/spent</i>) | £427,760.02 | The carried forward amount is unallocated and not earmarked for any project or activity, however, it does include specific expenditure – such as, tree planting, or works to St Johns Park. Highways £169,771.60 & Parks £257,988.42 |
| CIL (Community Infrastructure Levy) | £52,620.18 | £33,500 | £67,946.04 | £33,500 allocated |



Greater Bedminster Community Partnership
27 June 2016

Report of: Andrew McLean

Title: Business Activities Report

Page 22

Recommendation:

- 1. Neighbourhood Budget:** The Neighbourhood Committee (NC) is asked to ring fence Community Grants and devolved Clean and Green budgets to City Council Officers
- 2. Community Chest recommendations:** NC is asked to approve Community Chest applications received since April 2016
- 3. Mobility & Transport sub group:** GBCP is asked to consider how best to manage future sub group activities
- 4. City Wide event:** Wednesday 20th July 2016 at the Central Library @ 6.30pm - 8.30pm

1. Neighbourhood Budget

- GBCP's total devolved Neighbourhood Budget for 1st April 2016 to 31st March 2017 is £55,447. This is in addition to CIL and Section 106 funds.
- The table below shows proposals to manage the 2016/17 Neighbourhood Budget, which is based on previous year's expenditure pattern and GBCP Plan. The NC is asked to approve this proposal.

| 2016/17 Neighbourhood Budget Amount | | | £55,447 |
|---|--|----------------------|----------------|
| Type of Fund | Description | Amount ring fenced £ | Running amount |
| Clean and Green Budget | NC is asked to devolve this money to the Neighbourhood Officer for the NP to carry out works needed between Community Partnership meetings. Decisions to spend the money will rest with the Neighbourhood Officer however they will consult the Neighbourhood Committee members. | £1163 | £54,284 |
| Community Chest Grant | NC to agree the ringfencing of this money to support local community/voluntary organisations to progress NP Plan priorities. The Community Chest awards panel members will assess grant applications and make recommendations to the NC to make the final decisions. | £20,000 | £34,284 |
| Remaining Neighbourhood Budget to allocate 2016/17 (formerly Highways budget) | | | £34,284 |

2. Community Chest Applications:

Balance of Community Chest funding

- GBCP allocated £21,964.35 of its 2015/16 Community Chest budget, if the NC approves above recommendation from 3rd of April 2016 £20,000 will be available for the 2016/17 financial year.
- From the available balance of £20,000 the Community Chest Awards panel met on 8 June and assessed nine applications totalling £17,424. See below the panel recommendations. The NC is asked to approve the Awards Panel recommendations.

| Organisation | Purpose of Application | Amount Requested | Recommendation |
|--|--|-------------------|-------------------|
| Bedminster Town Team | Make Sunday Special | £5000.00 | £2000.00 |
| Bedminster Winter Lanterns | Bedminster Winter Lanterns Parade 2016 | £2500.00 | £2500.00 |
| Bristol Book Swap | Promote literacy and reading. | £1700.00 | £1700.00 |
| Life Cycle UK | Silver Cyclists – friendly relaxed bicycle rides for over 55's | £450.00 | £450.00 |
| South Bristol Toy Library | Increasing access to quality play resources, to promote development through play with weekly swap and play sessions. | £2240.00 | £2240.00 |
| Southville Community Development Association | BS3 Tea Dances & Intergenerational Bowls activity. | £1991.00 | £1991.00 |
| Southville Community Development Association | Outdoor activities for children and young people. | £1296.00 | £1296.00 |
| Way Out West | West Street Stories – the booklet | £1247.00 | £1247.00 |
| Windmill Hill City Farm | The Human Sundial to commemorate the 40 th anniversary of the farm | £1000.00 | £1000.00 |
| Total | | £17,424.00 | £14,424.00 |

3. Mobility & Transport Sub Group

The Mobility and Transport Sub Group of the Community Partnership has been meeting for sixteen months but has failed to establish a consistent membership. The group have reflected on the commonalities with the Environment Sub Group and their shared objectives and areas of concern. For example, opportunities for walking and getting around, reducing car usage and improving air quality etc.

The group acknowledge that mobility and transport issues are critical across the GBCP area, and as such require careful management. At a recent meeting of the group, it was suggested that the work of the sub group could be managed more efficiently by the wider Partnership.

Therefore, GBCP is asked to approve the following:

- The dissolution of the Mobility and Transport Sub Group
- A minimum of two (and a maximum of four) additional mobility/transport themed Board meetings to discuss and manage the activities of the sub group
- The primary activities of the thematic Board meetings will be to agree future Highways schemes and manage other mobility/transport related issues.
- The Tracker Cribb Sheet (**Appendix 1**) highlights the steps to be taken by the Partnership to manage the current issues captured on the [Traffic Choices](#) website. The website is a collection of resident/group requests for highways/traffic changes. Please note the Tracker Cribb Sheet has been developed for all Highways Sub Groups, however, the process steps can be carried out by the future thematic Board meetings.
- On occasion the Board may request specific partners or sub groups of the Partnership to lead on or work on specific mobility/transport issues.

4. City Wide Event

You are all invited to the next city-wide Neighbourhood Partnership meeting on Wednesday 20th July 2016 at the Central Library @ 6.30pm - 8.30pm.

There will be a discussion about the parks investment programme, to celebrate the work of the Neighbourhood Partnerships towards delivering their Neighbourhood Partnership plans and to discuss the City-Wide Neighbourhood Priorities, which are Community Resources, Hate Crime & Cohesion, Employment, Environment, Health, Highways and Transport, Parks and Young People.

The Neighbourhood Partnership is asked to nominate attendees and decide if they want a 15 min slot to share key pieces of work linked to the NP plan or any of the City-Wide priorities please contact hayley.ash@bristol.gov.uk

TRACKER CRIB SHEET

APPENDIX 1

Issues raised during the year **C** **E**

Issues which are brought to the attention of Bristol City Council through any channel.

These issues are recorded on the Tracker by the team who receives the issue.

To be completed by:

C Co-ordinator

E Engineer

As an example, assume 38 issues were raised during the year

Transport Subgroup 1 - "Prioritisation" **C**

The Transport Subgroup discuss the issues raised. An Engineer is not expected to attend this subgroup.

The Subgroup choose 2 to 4 issues for the Engineer to briefly assess for further discussion.

The Subgroup provide a brief justification for choosing these issues – this is recorded in the Tracker.

The Subgroup Committee must be encouraged to drop issues they would never sanction, or would realistically never achieve.

The Subgroup chose issue numbers 17, 24 and 36

Engineer's Report **E**

The Engineer briefly assesses the issues chosen by the partnership. This might involve a quick site visit.

The Engineer adds their findings to the Tracker system.

Transport Subgroup 2 - "Solutions" **E**

The Subgroup discuss the Engineer's findings with the Engineer, and propose potential solutions for each issue.

The Engineer may attend the meeting with some recommended solutions in mind already. Engineer attendance is expected.

The Subgroup agrees 1 to 3 potential solutions for each issue.

The Engineer enters the agreed solutions into the Tracker (either at the meeting, or after the meeting)

*In this instance, the Subgroup dropped issue 17 because the Engineer could find no effective solution.
Issue 24 had only one workable solution, and issue 36 had three possible solutions which could all be effective.*

Costs entered **E**

The Engineer calculates an estimated cost for each solution, and adds this to the Tracker

Neighbourhood Partnership meeting **C**

The Co-ordinator records which solution / scheme was chosen by Councillors for this year

The Partnership chose one solution for issue 36

Worklog updates **E**

The Engineer adds monthly updates to the Tracker to keep the Partnership up to speed with progress

Additional
information
overleaf

Subgroups and Meetings

Timing

- The Subgroups and the Neighbourhood Partnership meeting must take place at least three months apart in order to allow the Engineer enough time to complete tasks between these meetings

Number of Subgroups

- This process only requires two Transport Subgroups a year as a minimum: Subgroup 1 and Subgroup 2.
- Partnerships may wish to hold more subgroups. For example, Subgroup 1 could be spread over two physical meetings, where Subgroup members consider half of the issues at each meeting.
- The precise number of Subgroup meetings is for the Co-ordinator and Subgroup members to decide, however it is not usually necessary to hold more than 3 or 4 Subgroups as year.

Engineer attendance at subgroups and meetings

- The Engineer is not expected to attend Subgroup 1 meetings to prioritise issues, unless there is another specific item to address
- The Engineer is expected to attend one Subgroup 2 meeting a year
- The Engineer does not need to attend the Neighbourhood Partnership meeting if Councillors indicate they are happy to proceed with the recommendation made at Subgroup 2. Otherwise, the Engineer should attend the Neighbourhood Partnership meeting where guidance and advice is required.

Meeting dates must be added

- Co-ordinators must add their Subgroup and Neighbourhood Partnership meetings into the Tracker

Recording information

Both teams will add issues

- If the Neighbourhood Co-ordinator receives an issue or request directly, or through any of the channels they oversee, they will add this issue to the Tracker
- Likewise, if the Engineer receives an issue, they will add the issue to the Tracker
- There is an exception for S106 and LSTF grants, where Co-ordinators must input the former, and Engineers the latter

Issue title

- In a concise manner, the title must include what the issue is, and its location
- For example; "Difficulty crossing the road at Bay View Ave, near Sea View St", or "Speeding vehicle traffic near Bay View School"
- Titles must avoid jumping straight to a possible solution, for example; "Puffin crossing needed near Bay View School"

Include plenty of detail

- Officers must record as much detail as practicably possible about an issue
- Officers must also include enough detail when an issue progresses through the Tracker
- Plenty of detail should reduce the number of future enquiries, including any risk of confusion

Comments add extra information

- Use Comments to explain an unusual circumstance or delay, e.g. "On hold pending Southmead Hospital Parking review"
- Can also be used to add further detail, or provide Officer steer or input between meetings. Comments can be edited.

Using the Tracker at public meetings

The Tracker can improve the effectiveness of Transport Subgroups

- Updating information in the Tracker while a meeting takes place means that minutes are no longer necessary. The group can agree how the Tracker is updated as the meeting progresses.
- The Tracker will help to structure meetings towards prioritising issues, and agreeing possible solutions

Paper copies can still be used, if necessary

- Officers can print off information from the Tracker using the Report function, and update the Tracker after the meeting

END OF YEAR FINANCIAL STATEMENT

We started the tax year with £20,236.65, and ended with £10,776.16

The majority of that expenditure was within the Let's Walk Bedminster project, but I also transferred long-standing budgets that we managed for groups within the partnership to them to control from now on i.e., BS3 Planning, and Patchwork. We also gave the balance of 2015 Blooming Bedminster funds to Patchwork and they will be managing Blooming Bedminster this year.

Just before the end of the financial year we took on an arts project that aims to promote the 20mph speed limit in Bedminster, so the £5000 is the initial grant received from BCC.

The end of year account for 5th April 2016 therefore looks like this:

| Budget | totals |
|---------------------|------------------|
| Better Bedminster | £2186.91 |
| BS3 Planning | £0.00 |
| Comm Planning | £993.28 |
| Patchwork | £0.00 |
| Blooming Bedminster | £0.00 |
| LWB | £2595.97 |
| 20mph Arts | £5000.00 |
| | |
| Total | £10776.16 |



Meeting of the Greater Bedminster Community Partnership

Nomination details

Nominations received as at 9am Friday 17 June 2016

| Name & statement | Organisation | Position |
|---|---|------------------|
| Julie Chapman I would like to be involved in driving forward the local areas to Ashton Vale & Bedminster to ensure that our community is a better place for residents, tourists and the young people. | Ashton Vale Club for Young People / Young Bristol | VCFO & YPR |
| Ben Barker My main interests are in community development and GBCP's capacity to encourage alliances between community organisations to promote joint projects, especially around older people, biodiversity and economic development. I will continue as a member of the GBCP NEWSLETTER team. | Dame Emily Park Project | VCFO & Treasurer |
| Ricky Dowden I would like to be involved in helping Ashton vale and Bedminster become a good place to live and visit. Also would like to help with transport problems in Bedminster | Ashton Vale Together | VCFO |
| Alan Pratley I hope it will benefit the members of GBOPF and also help older people not to be lonely and to keep them up to date with what is happening re. GBCP. | Greater Bedminster Older People's Forum | VCFO |
| Kris Tavender I am a dual-qualified and experienced special educational needs and disability (SEND) teacher, and a qualified RFU L2 Rugby Coach, and the Programme Manager for the Spectrum Project. The Spectrum Project is a new sports provision programme primarily for children and young people with SEND across the Bristol area. We are now moving into community provision for SEND service users, including sports outreach, senior person's sports and dementia support services. I hope my involvement with the GBCP will allow greater access to those in need, and also further opportunities to collaborate with other community | Bristol Sport | |

| | | |
|--|--|-------------------------|
| interest groups. | | |
| <p>Simon Hankins</p> <p>I am interested in all aspects of community development; I have a particular interest with working for/with our older residents in order to help make Greater Bedminster a great place to grow old.</p> <p>The SCDA is closely involved with BAB; I am on the BAB Evidence & Evaluation sub-group. We are also a member of the LinkAge BAB CDOP (Greater Bedminster) Partnership Network, which I attend.</p> <p>We have a rich history of working with/for our older residents; I will bring that focus to the GBCP board and work to ensure that older people's issues remain a key priority for the partnership.</p> | Southville Community Development Association | VCFO |
| <p>Stef Brammar</p> <p>I am Secretary of Way Out West - the West Street Neighbourhood Group, and a member of the Friends of South Street Park. And have successfully raised funds for both organisations aimed at improving the quality of life in our area. I am also Chair of the ACTA Council of Management.</p> <p>I have been a member of the GBCP Board for 4 years, Co-Chair for the past 2 years, and am an active member of the GBCP Environment sub-group. I am committed to all of the stated GBCP priorities for Greater Bedminster, but I am particularly interested in Environment and Mobility issues. I co-managed the Let's Walk Bedminster project with Ben Barker, and I have represented the GBCP on Bedminster Town Team - another interest of mine!</p> | Way Out West | VCFO |
| Councillor Charlie Bolton | Bristol City Council | Neighbourhood Committee |
| Councillor Mark Bradshaw | | |
| Councillor Stephen Clarke | | |
| Councillor Celia Phipps | | |



Bedminster Town Team update

The Past Year – in Summary

In its second year the Business Improvement District has continued to deliver a multitude of projects across the BID area under the themes of marketing, arts/culture and the built environment (making the streets look more attractive for shoppers). The following table summarises projects managed directly via the BID and Town Team or supported either financially or via our marketing platform (ie the Town Team website and other social media outlets such as Twitter and Facebook):

| | | |
|----------------------------------|------------------------------|--|
| Built Environment | Hanging baskets and planters | ie paying or subsidising their introduction and/or maintenance |
| | BGC and Walkways | Joint application and financial support with the Neighbourhood Partnership |
| | Gateway Art/Greening | Approved artwork for Bedminster Parade |
| | Access survey | Shopper and pedestrian friendly assessment exercise to inform future traffic management |
| | Shop fronts | Grants for shop front improvements made available |
| | Mill Square | Creation of a small square adjacent East St |
| Crime | Radios | Radios provided by Town Team to link directly with the police in businesses suffering higher levels of violent crime and anti social behaviour |
| Marketing & Promotion | Art in shop windows | Pilot art trail in shop windows |
| | Events & Markets Manager | East St weekly market and Summer Fair |

| | |
|----------------------------|---|
| Plaster PR and Digital | Website and other social media content management |
| Lanterns Parade | Subsidy of parade through shopping streets |
| Fabric banners | Redesign and replacement of lamppost banners throughout the area |
| Generator | Purchase of small generator for events and market |
| Musicians etc 'on the Run' | Musician, Comedian etc live gig theme 3x per annum |
| Shop Loyalty | Loyalty cards being explored |
| BS3T Guide | 8 page tourist and visitor guide for summer 2015 |
| Skills Week | Major skills and events program in May |
| Show of Strength | Grant for theatre on the street in May |
| Upfest 2015 | Grant to support 2015 July festival |
| 'BOB' | Grant offered to resurrect Best of Bedminster to combine with East Street Summer Fair |
| Make Sundays Special | Securing £10k grant and managing the event |
| East St Summer Fair | Closing East St for a fair, market etc |
| Sculptures on North St | Pilot of 5-6 sculptures/signs on North St shops |
| West St Stories | Grant for stories and photos exhibition |
| Christmas Lights 2014 | Unique projector based Christmas lighting |
| Make Sunday Special | £10k grant – June 2015 |

Greater Bedminster Community Partnership Plan 2016-18

Our vision is to make the Greater Bedminster Neighbourhood Partnership area, a neighbourhood where we all value:

- 1. Civic pride, protecting our public realm and making it better;**
- 2. Respect and compassion;**
- 3. Aspiration, energy, enthusiasm and creativity;**
- 4. Personal responsibility and accountability;**
- 5. Community development, involvement and 'grass-roots' action;**
- 6. Future generations and will therefore seek to protect their long term interests.**

Purpose

This plan provides a full picture of the work the Community Partnership will deliver over the next 3 years 2015-17 as well as work it aspires to deliver if resources become available. The Plan will:-

- Prioritise work and projects using resources at its disposal
- Show aspirational work and projects to be prioritised and allocated against once resources secured
- Be reviewed annually
- Where possible show how local priorities and projects can contribute to the delivery of National priorities, Bristol citywide Mayoral priorities and local GBCP members' priorities.

Community Partnership Resources

People

- Neighbourhood Partnership Coordinator (18.5 hours per week)
- Neighbourhood Officer (25 hours per week)
- Local ward Councillors, Community Partnership Representatives and Board members

Money

1. The Neighbourhood Budget:

Highways – £34,284

Community Chest fund – £20,000 for a twelve month period

Clean and Green fund – £1,163

Section 106 – this is money that developers of larger sites pay to the council to reduce the impact of the development. Developers sign a S106 agreement as part of their planning permission. This is a legal document that specifies what the money is spent on and where. For example, S106 money is used to make improvements to highways, parks, public transport and schools. Section 106 funds are variable and dependant on the level and scale of local developments.

Community Infrastructure Levy (CIL) – this allows local planning authorities to raise funds from developers who are undertaking new building projects in their area. The funds raised will go towards infrastructure that is needed to support the growth of the city, such as schools and transport improvements. CIL funds are variable and dependant on the level and scale of local developments.

Greater Bedminster Community Partnership Board Members

Local Councillor Group

- Celia Phipps Bedminster ward
 - Charlie Bolton Southville ward
 - Mark Bradshaw Bedminster ward
 - Stephen Clarke Southville ward
- (*Neighbourhood committee of councilors)

Representing Community, Voluntary and Faith Organisations

To be agreed at the 27 June 2016 Annual General Meeting

Representing Business

To be agreed at the 27 June 2016 Annual General Meeting

Representing Equalities

To be agreed at the 27 June 2016 Annual General Meeting

Evidence

The priorities and activities within the Greater Bedminster Community partnership Plan have been informed by a range of information, quantitative and qualitative data, and research findings.

- 2011 Bedminster and Southville Ward Profiles
- Greater Bedminster Community Partnership profiles
- 2014 Quality of Life survey
- Police data
- Area Green Space plan
- Learning Partnership West datasets
- Joint Strategic Needs Assessment 2012
- Bristol Council Property Services community facilities audit

How does the Partnership operate and makes decisions?

The Community Partnership has twelve Community Partnership meetings per year, of which four are designated Neighbourhood Committee meetings. All the meetings are open to any member of the public to attend and take part in the discussions at the meetings. All Neighbourhood Budget decisions are made by the four ward councillors. All City Wide Bristol City Council resources decisions are taken by all members of the Community Partnership.

The Community Partnership has two sub groups:

Environment Sub Group – A meeting of residents, voluntary and statutory sector agencies

Mobility and Transport Sub Group – A meeting of residents, voluntary and statutory sector agencies

The Partnership has a funding panel made up of local people that meets to assess and make recommendations on the allocation of the Community Chest Fund and the Community Partnership Green Capital Fund.

Key

| | | | |
|--|--|--|---|
| BAB = Bristol Ageing Better | D = Deliver | LNR = Local Nature Reserve | RNIB = Royal National Institute Blind People |
| BCC = Bristol City Council | ESG = Environmental Sub Group | NMS = Neighbourhood management Service | STAG = Sustainable Transport Action Group |
| BPAC – Bristol Physical Access Chain | F = Fund | NO = Neighbourhood Officer | V&IG = Voice and Influence Groups |
| CD = Community Development | GBCP = Greater Bedminster Community Partnership | NPC = Neighbourhood Partnership Coordinator | |
| CDA = Community Development Association | I = Influence | PCSO = Police Community Support Officer | |

| Theme | Priority (what we want) | by doing - local priority | evidence of need (and base line if known) | activity/project detail | Order of priority | type of intervention | funds required | Resources needed | lead Person | timescale (year and month) | performance measure |
|---|--|--|---|---|---------------------|----------------------|-------------------------------------|------------------|-------------|----------------------------|---|
| LSC enabled Environment – Global Green Capital | Improving the green / environment infrastructure | Objective: Improving our Parks and open spaces; Play/ Habitats/ Accessibility | 88% of respondents to the Quality of Life survey who were satisfied by the quality of parks and open spaces | 1 To continue to develop and strengthen the role of the Environment Sub Group (ESG), in guiding, supporting and networking between Parks/Friends of Groups. | 1 | I | NMS budget | NMS & ESG | NO | Ongoing | % of respondents to the Quality of Life Survey who were satisfied by the quality of parks and open spaces in the area |
| | | | Distance to the nearest green space 400 metres or 9mins walk | For the ESG to act as the key Advisory Group to the GBCP on all aspects of and for the Environment of the GBCP area | | I/F | Community Chest/NMS budget | Parks/ NMS | NO | March 2017 | % respondents who are satisfied with their local neighbourhood (or area) as a place to live. |
| | | | Distance to Children’s play space 450metres or 10mins walk | | | | | | | | % of respondents to the Quality of Life Survey who were satisfied by the quality of parks and open spaces in the area |
| | | | Distance to Formal green Space 600 metres or 15mins walk | | | | | | | | Increased number of parks groups |
| | | | Distance to Informal green space 550metres or 13mins walk | | | | | | | | Detailed programme of works agreed and delivered on time and on budget |
| | | | Distance to Natural green space 700metres or 18mins walk | | | | | | | | Numbers of Walking routes improved, numbers of people regularly using routes |
| | | | Distance to Children’s play space 450metres or 10mins walk | | | | | | | | % of respondents to the Quality of Life Survey who were satisfied by the quality of parks and open spaces in the area |
| | | | Area Green Spaces Plan 2010 | | | | | | | | |
| | | | % of complaints received | | | | | | | | |
| | | | Request for service from the public Environment subgroup Number of customer service calls recorded. | 2 Support and encourage the parks/friends of groups to develop management/investment plans that allow them to develop parks in accordance to local aspirations and secure future funding, according to the parks and green space strategy https://www.bristol.gov.uk/documents/20182/34780/Parks%20and%20Green%20Space%20Strategy%20-%20adopted%20Feb%202008_0_0_0_0_0_0.pdf/6bb2635a-ac11-4f22-b6fd-5b708b329940 | | I/D/F | None | Parks/ESG/NO | ESG | March 2017 | At least one park to participate in the summer of 2016 |
| 78% of respondents | 3 To support the delivery and take up of parks events across GBCP | I/D | None | Avon Wildlife Trust/NO/ESG | Avon Wildlife Trust | On going | At least three events to take place | | | | |
| | | | 4 Support my ‘My Wild Bedminster projects’ led by Avon Wildlife trust | | | | | | | | |

| | | | | | | | | | | | |
|--|--|--|---|---|----------|---|------|-------------------------------|---------------|------------|---|
| | | Objective: To develop new play/youth facilities for Ashton Vale | who feel dog fouling is a problem Numbers of instances of dog fouling being recorded | 5 Support for the Ashton Vale Play area development from consultation through to the opening of the play area. | 3 | I | 100K | Parks/NO/ESG | Parks | March 2017 | Installation of Ashton Vale Play Area |
| | | Objective: Review and improve provision of waste and street scene services to improve the quality of the street scene environment | | 6 To support the objectives of the Lets Clean Bedminster initiative, including reviewing the service offer from appropriate stakeholders, eg. Housing Associations, City Council etc. | 2 | I | None | GBCP/Waste Officer/ESG/NO/NPC | Bristol Waste | March 2017 | Improved responses from 'before & after' survey |
| | | | | 7 Support the work of Business Improvement District to continue their work on street scene improvements on high streets. | | | None | Town team/street scene/NO/NPC | Town Team | On going | Two street scene activities taken place before January 2017 |
| | | | | 8 Support existing groups that organise community clean ups by promoting their activities and attending sessions if possible | | | None | NO/ESG | NO/ESG | March 2017 | At least five clean up taken place |

| | | | | | | | | |
|--|--|----------|-----|------|----------------------|---------------|------------|---|
| Objective: Reduce dog fouling incidents across the GBCP area | 9 Put quarterly notices out to the public using various forms of communication, requesting people talk to their neighbours if they feel dog fouling is an issue an encourage resident led walk abouts. Neighbourhood officer to attend to help residents report dog fouling and provide dog poo spray during the walkabout and give out anti dog poo posters for residents to display in windows and deliver dog poo bags to community locations e.g. shops to give to people. Regular contact with groups to keep an update if this has had an impact. | 6 | | | Dog Warden/ESG/NO | NO | On going | Quarterly advert disseminated |
| Objective: Increase number of street trees | 10 Work with groups to develop a Partnership Tree Plan. Working group formed within the Environment subgroup to organise a process to communicate to the community about suggestions of tree locations and agree a plan and process to have trees planted in the area. | 5 | I/D | None | Tree Champion/ESG/NO | Tree Champion | March 2017 | Tree plan developed |
| Objective: To improve Air Quality across the Partnership area | 11 Develop a campaign to tackle this issue; gain an understanding of the issue and what steps can be taken to improve air quality. Find out which organisations groups are already doing work, projects to tackle air quality issues. | 4 | I | None | ESG/NO | ESG | March 2017 | November 2016 ESG meeting to scope the campaign |

| | | | | | | | | | | | |
|--|--|--|--|---|----------|--------|------|------------|----|----------|---|
| | | Objective: Improve communications | | 12 To use all available forms of communication to inform the public | 7 | I D | none | ESG/NO/NPC | NO | On going | Communications sent to: The Pigeon GBCP online newsletter Posters South Bristol Voice |
|--|--|--|--|---|----------|--------|------|------------|----|----------|---|

| Theme | Priority (what we want) | by doing - local priority | evidence of need (and base line if known) | activity/project detail | Order of priority | type of intervention | funds required | Staff Resources needed | lead Person | timescale (year and month) | performance measure |
|---|---|--|--|---|-------------------|----------------------|----------------------|--|--|----------------------------|--|
| Traffic and Transport – Keep Bristol Moving | Activities to encourage people to walk, cycle or use public transport | Objective: Improved highways and modes of transport | Traffic Choices data: 34 traffic requests | 13 The GBCP will deliver the remaining two years of its three year traffic programme, 1 per year as agreed locally: Yr2 - Measures to reduce Vehicle speed on Duckmoor Road Yr 3 - Greville Road Street Works | 3 | F | Neighbourhood Budget | Highways/Transport & Mobility Sub Group | Highways | 2018 | Schemes delivered on time and within budget |
| | | | Quality of Life Survey result 2014: % respondents who ride a bicycle at least once a week Bedminster 22% Southville 21% Bristol average 15.3% | 14 Where needed, Increase Community Speed Watch Schemes. Learn from the experiences of existing schemes across Bedminster and Bower Ashton. | | D | None | Transport & Mobility Sub Group/The Police | The Police | March 2017 | Volunteers recruited, trained and delivering speed watch |
| | | | Bedminster Ward Age profile: 65yrs – 74yrs 7.0% Bristol average 6.5% 75yrs and over 7.8% Bristol average 6.6% | 15 Parsons Street & proposed Ashton Station – work with the relevant agencies to realise real benefits for local people | | I | None | GBCP/Network Rail/Economic Development | Transport & mobility Sub group | On going | Contact made with relevant agencies and updates shared with GBCP |
| | | Objective: Improving walking and cycling routes | Southville Ward Age profile: 65yrs – 74yrs 5.3% Bristol average 6.5% 75yrs and over 6.4% Bristol average 6.6% | 16 Work with local schools to ensure the effective use of the new school walking routes between school sites. Work with Highways to enforce current rules relating to parking outside school grounds. | 1 | I | None | NPC/ Schools/GBCP | GBCP | On going | Working routes between school site available for use |
| | | | Southville School population (all ages) 273 pupils (March 2015) 2011 Census 16,000 commuting cyclists in Bristol | 17 GBCP to establish strong and effective links with Highways to improve cycling & walking routes across the area and to maximize the Bristol Cycling Ambition Fund | | I | None | Planning Transport & Sustainable Development / Transport & Mobility Sub Group/Lets Walk Bedminster | Planning Transport & Sustainable Development | On going | Links established and periodic updates provided to the GBCP |
| | | | Bedminster/Southville NP Profile 2013: Methods of travelling to work Bedminster – 7.9% Southville – 12.2% | | | | | | | | |

| Theme | Priority (what we want) | by doing - local priority | evidence of need (and base line if known) | activity/project detail | Order of priority | type of intervention | funds required | Staff Resources needed | lead Person | timescale (year and month) | performance measure |
|-------|-------------------------|---|---|---|-------------------|----------------------|----------------|--|--------------------------------|----------------------------|--------------------------------|
| | | | Bristol – 7.7% | impact in the area. | | | | | | | |
| | | Objective: To address the needs of people in communities with restricted mobility | | 18 Work with and alongside partners to reduce isolation, improve transport for older people (including community transport), and to create opportunities for people to walk more. | 2 | I | None | Transport & Mobility Sub Group /NPC/Bristol Community Transport/BAB/Southville Centre/Lets Walk Bedminster/Town Team | Transport & Mobility Sub Group | On going | Regular update reports to GBCP |

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Theme

| Theme | Priority (what we want) | by doing - local priority | Evidence of need (and base line if known) | activity/project detail | Order of priority | Type of intervention | Funds required | Staff Resources needed | lead person | timescale (year and month) | Performance measure |
|---|---------------------------------------|--|--|---|-------------------|----------------------|----------------|------------------------------------|-------------|----------------------------|---|
| Community Safety – Building Successful Places | To reduce crime and the fear of crime | Objective: Continue to Improve Police and partners working together successfully to deal with crime and anti-social behaviour | 93 incidents of violence against the person in 2013/14 in the BID area | 19 To deliver the violent crime programme for the BID area Support work to reduce burglaries across the GBCP area To conduct follow up enquiries in relation to all reported burglaries. This includes a home safety visit from a PCSO, local house to house enquiries and initiatives such as property marking. There will be assigning of PCSOs with “projects” in the near future, and possible ‘problem-solving’ approaches. | 1 | I | 4K | NMS/PCSO/BID BOARD/GBCP | Police | March 2017 | Reduction of violent incidents against the person reported. |
| | | | 38 incidents of Commercial Burglaries across GBCP area | | | | | | | | Reduction in % of respondents to the QoL survey who have been victims of crime in the last 12 months |
| | | | 11% of respondents to the Quality of Life Survey have been victims of crime in the last 12 months | | | | | | | | Reduction in numbers of Commercial Burglaries |
| | | | 25% of respondents to the Quality of Life Survey who say personal safety is a problem in their neighbourhood | | | | | | | | Reduction in % respondents to the QoL survey who say personal safety is a problem in their neighbourhood. |
| | | | 29% (mean) of respondents to the | 20 Support work to reduce the theft from motor vehicles | 1 | I | None | Police/PCSO/NMS/Safer Bristol/GBCP | Police | | Reduction in % respondents who feel locally, anti-social behaviour is a problem. |

| Theme | Priority (what we want) | by doing - local priority | Evidence of need (and base line if known) | activity/project detail | Order of priority | Type of intervention | Funds required | Staff Resources needed | lead person | timescale (year and month) | Performance measure |
|---------|-------------------------|--|---|--|-------------------|----------------------|------------------------------------|---|--|----------------------------|---|
| Page 42 | | | Quality of Life Survey who say that locally, that anti-social behaviour is a problem. | 21 Support work to reduce anti-social behaviour, including graffiti in underpasses etc | | | | Police/PCSO/NMS/Safer Bristol/GBCP | | | |
| | | | 19 incidents of Hate Crime recorded during 2014/15 | 22 Support work to reduce theft from person | | | | Police/PCSO/NMS/Safer Bristol/GBCP/Sustrans | | | % respondents who think that drug abuse is a problem in their area. |
| | | | Engagement plan development | 23 Support the work to reduce Hate Crime and Racially aggravated Crime across the GBCP area | | | | Police/PCSO/NMS/Safer Bristol/GBCP/Sustrans Police/PCSO/NMS/Safer Bristol/GBCP | Police/NO Police/NMS | | Reduction of reported incidents |
| | | Objective: Change the perception of crime in line with actual crime levels | 24 Work with partners to share information and change perceptions around crime levels through educational activities/ beat surgeries and regular engagement opportunities | 2 | | | Police/PCSO/NMS/Safer Bristol/GBCP | Police/NMS | % respondents who agree the police and local public services are successfully dealing with crime and anti-social behaviour. % respondents who with a problem from drunk and rowdy behaviour | | |
| | | | 25 Work with the Police to engage the residents of GBCP area to understand what priorities should be tackled during 2016/17 – <ul style="list-style-type: none">Through survey workBeat SurgeriesFurther engagement work | | | | D | GBCP | Police/PCSO.NO | | Police/NO |

| | | | | | | | | | | | |
|---|--|---|--|---|---|---|------|--------------------------------------|-----------|------------|---|
| Housing, Planning and Major Projects – Building successful Places | Local developments to meet the needs of local people | Objective: Improved engagement in planning pre-application process | Feedback from BS3 Planning Group | 26 Identify planning reps (Neil Sellers) as points of contact | 2 | D | none | BS3 Group/NPC | BS3 Group | Dec 2016 | Reps identified as points of contact |
| | | | Quality of Life Survey | 27 Support the BS3 Group to continue to manage and scrutinise ‘planning pre-applications’ | | D | none | BS3 Group/NPC/GBCP/BCC planning Dept | GBCP | On going | BS3 Group active members of Partnership |
| | | | % respondents who agree they can influence decisions that affect public services they can use Bedminster – 17% Southville – 21% Bristol average - 21.1% | 28 Work with BCC Planning Department & BS3 Group to communicate GBCP expectations on engagement with local people in pre applications | | I | none | | BS3 Group | April 2017 | GBCP expectations agreed, made available and communicated to BCC Planning Dept |
| | | Objective: All developments to deliver tangible benefits for local people | Quality of Life Survey | 29 Work with BCC Planning to factor in employment (creation of and protection of jobs) in developments Via BS3 Planning Group | 1 | I | None | | | | BS3 Group identifies and communicates (with GBCP) areas of potential influence and areas where no influence is possible |
| | | | | | | | | | | | BS3 Group document shared with BCC Planning Dept |
| | | | | | | | | | | On going | New developments have factored in creation of and protection of local jobs |

| Theme | Priority (what we want) | by doing - local priority | evidence of need (and base line if known) | activity/project detail | Order of priority | type of intervention | funds required | Staff Resources needed | lead Person | timescale (year and month) | performance measure |
|-------|-------------------------|--|---|---|-------------------|---|----------------|--|-------------|----------------------------|--|
| | | Objective 1: Work with partners to fully develop the GBCP area as an Age Friendly Neighbourhood | | 30 Identify the components that make-up an Age Friendly Neighbourhood. Identify what BCC, BAB and others are doing/planning to do to support Bristol to become an Age Friendly City and advocate that they undertake that work in the GBCP area. | 1 | Background information collation Communication exercise to ensure all partners are aware of the needs for the GBCP area to become Age Friendly | None | See Object 3; Activities 1 & 2. Dedicated, or a significant amount of a, Community Development Workers time | BAB | On going | Review of the WHO Age Friendly components and production of a short report pertinent to the GBCP area. Report produced that collates what key organisations / projects are doing that feed into making Bristol an Age Friendly City |
| | | | | 31 Identify what is currently being undertaken in the GBCP area that is moving the area towards becoming an Age Friendly Neighbourhood. | | Communication exercise for partners to highlight what they | | | | | Report produced that collates what is currently being undertaken in the GBCP area that supports the Neighbourhood to become Age Friendly |

| | | | | | | | | | | |
|--|---|--|---|---|--|--|---|--|--|---|
| | | | <p>32 Using the identified components, review the GBCP Neighbourhood Plan to identify what is being planned that will support the move towards the GBCP area becoming an Age Friendly Neighbourhood</p> <p>33 For any work undertaken by BCC Officers, the GBCP board or any of the GBCP partners, ensure that consideration is given to the impact on older people and how it could contribute to making the GBCP area an Age Friendly Neighbourhood.</p> | | have achieved and/or are planning to achieve, by when, to help make the GBCP area Age Friendly | | | <p>BAB local network</p> <p>NPC</p> | | <p>Report produced that identifies all current and planned activities across all priorities that will feed into making the GBCP Neighbourhood Age Friendly</p> <p>Have a standing item on the GBCP board Agenda for all to report on any activities or planned activities that support the development of the GBCP area as Age Friendly</p> |
| | <p>Objective 2 Work with partners to reduce isolation and loneliness of older people in the GBCP area.</p> | | <p>34 Identify what BAB and others are doing/planning to do to reduce isolation and loneliness of older people across Bristol, and specifically in the GBCP area. Work with partners (e.g. WOOP, Linkage etc) to Identify what is currently being undertaken in the GBCP area that is, or could, support the reduction of isolation and loneliness of older people.</p> <p>35 Where appropriate and possible advocate for BAB and other activities and resources that are being used to support the reduction of isolation and loneliness of older people to be deployed in the GBCP area.</p> | 2 | <p>Background information collation</p> <p>Communication exercise to ensure all partners are aware of the issues to reduce isolation & loneliness of older people in the GBCP area</p> <p>Communication exercise for partners to highlight what they have achieved</p> | | <p>See Object 3; Activities 1 & 2.</p> <p>Dedicated, or a significant amount of a, Community Development Workers time</p> | <p>NO/BAB Network</p> <p>BAB/GBC P Board</p> | | <p>Review of the literature to identify what works to reduce isolation and loneliness of older people.</p> <p>Update report produced that collates what key organisations / projects are doing that feed into reducing isolation & loneliness of older people in Bristol</p> <p>Report produced that collates what is currently being undertaken in the GBCP area that supports the reduction of isolation & loneliness of older people</p> |

| | | | | | | | | | | | |
|--|--|---|--|--|---|---|--|--------------|--------------------|------------|---|
| | | | | <p>36 For any work undertaken by BCC Officers, the GBCP board or any of the GBCP partners ensure that consideration is given to the impact on older people and how it could contribute to reducing isolation and loneliness of older people in the GBCP area.</p> | | and/or are planning to achieve, by when, to help reduce the levels of isolation and loneliness of older people in the GBCP area | | | NO/NPC | On going | Have a standing item on the GBCP board Agenda for all to report on any activities or planned activities that support reduction of isolation and loneliness of older people in the GBCP area |
| | | | | <p>37 To dedicate an agreed amount of the BCC Neighbourhood Manager's (NM) and Neighbourhood Officer's (NO) time on activities which support the realisation of the Older People's priority within the GBCP Neighbourhood Plan For example:</p> <ul style="list-style-type: none"> Dissemination of GBCP info in BCC older people blocks Liaison with Older People's Forum for sharing of relevant information Liaison with BAB, Older People's groups & Forum | | | | GBCP/NPC/BAB | NO/NPC | On going | <ul style="list-style-type: none"> Undertake an agreed number of 'guided conversations / interviews with target older people (who seem more isolated / lonely) in order to identify their needs, wants, desires Number of tenants who set-up or actively take part in community activities Ensure that local papers and other communication is regularly available and frequently updated in the pensioner-preferred blocks Number of BCC pensioner-preferred blocks residents who take part in community events Act as a link between organisations / groups to support joined-up working – number of such 'network' meetings held Provision of update reports consistent with all the themes in the GBCP Plan |
| | | <p>Objective 3 Develop a new way of working that provides a focus to achieving the specific actions within the Older People's Priority</p> | | <p>38 For the GBCP board to recruit a Community Development Worker (CDW) who dedicates an agreed amount of time on activities which support the realisation of the Older People's priority within the GBCP Neighbourhood Plan.</p> | 3 | | | | GBCP Officers/ NPC | March 2017 | Community Development Officer in post |

| Theme | Priority (what we want) | by doing - local priority | evidence of need (and base line if known) | activity/project detail | Order of priority | type of intervention | funds required | Staff Resources needed | lead Person | timescale (year and month) | performance measure |
|--------------------------------|---------------------------------------|---|---|--|-------------------|----------------------|----------------|---------------------------------|-------------|----------------------------|---|
| Young people - Vibrant Bristol | Improving the life for younger people | Objective: Improving the life for younger people and achieving high quality of life indicators for children in the area | Number of young people not in education employment or training (NEET) Bedminster/Southville 14 young people (January 2015) GBCP ward profile: Oyrs – 4yrs 6.1% 5yrs – 9yrs 3.6% 10yrs – 15yrs 4.3% | 39 To host a thematic meeting on young people to understand existing opportunities for younger people across the NP area, including youth provision, adventure playgrounds etc | 1 | D | None | LPW/Ashton Vale Youth Centre/NO | NO | March 2017 | Audit produced and shared with Partnership and wider youth sector agencies |
| | | | | 40 Develop links with schools to explore different opportunities. E.g. mentoring opportunities | | I | None | NPC/ GBCP/Schools | NPC | | Increased school representation on the Board and the sharing of information through existing and new channels |

| Theme | Priority (what we want) | by doing - local priority | evidence of need (and base line if known) | activity/project detail | Order of priority | type of intervention | funds required | Staff Resources needed | lead Person | timescale (year and month) | performance measure |
|---|--|---|---|---|-------------------|----------------------|----------------|-----------------------------------|-------------|----------------------------|---|
| Employment, training and economic development - ‘Vibrant Bristol’ and Building successful places’ | Improving the economic health of our retail streets and neighbourhoods | Objective: Increase local business resilience | Local research on shops and businesses Quality of Life Survey 2014: % respondents in receipt of a means tested benefit Bedminster 15% Southville 12% Bristol average 13.5% GBCP Census profile (2011) % who are long term unemployed: GBCP – 37% Bristol – 37.2% | 41 Support the delivery of the Business Improvement District (BID) 2016 / 17 priorities | 1 | I | None | GBCP Board | Town Team | On going | Town Team rep on GBCP Board |
| | | Objective: Increase job readiness of the unemployed | | 42 Explore links with Volunteer Bristol and other partners for the promotion of volunteering as a possible route into employment by helping to develop skills | | | | NPC/Ways 2 Work/Volunteer Bristol | NPC | | Opportunities communicated via Partnership channels |

Equalities, community cohesion and active citizenship

A welcoming, inclusive and diverse Community Partnership for all who live, work and play in the F

| | | | | | | | | | |
|--|--|---|----------|-------------|-------------------------------------|---|--|---|---|
| Objective: Supporting existing community events and groups to reflect people from all equality groups and emerging communities | Quality of Life Survey 2014: % respondents who feel they can influence decisions about the public services they use Bedminster 17% Southville 21% Bristol average 21.1% % respondents who agree people from different backgrounds get on well together Bedminster 48% Southville 67% Bristol average 60% GBCP Census profile (2011): % aged 65 – 74 GBCP 6.2% Bristol 6.5% | 43 Work with emerging and established equalities communities to participate in community events & GBCP | 3 | I | None | NPC/BCC (Equalities & CD)/V&l/Faith communities | NO | On going | Involvement of previously non-involved equality group body participating in at least two community events Promotion of community events with V&IGs, equalities communities organisations |
| Objective: Ensure that the Community Partnership reflects the community it represents | | 44 Review communication practices to increase younger people, minority ethnic communities’ and others in the business of the Partnership | 1 | D | None | NPC/GBCP Board/No | NPC | January 2017 | Review completed and recommendations agreed by the partnership |
| Objective: Celebrate community volunteering | | 45 Support Blooming Bedminster | 4 | D | None | GBCP Board/No | NO | On going | GBCP support documented and communicated through GBCP channels |
| | | 46 Promote funding opportunities for local groups and organisations | | D | None | GBCP Board/No/NPC | NO | On going | Funding opportunities promoted via GBCP channels |
| | 47 Explore the potential for a volunteer coordinator and Support Fund to support volunteering | I F D | | TBC | GBCP Board/No/NPC/Volunteer Bristol | NPC | March 2017 | Report produced on the feasibility for this level of support and discussed at Board meeting | |
| Objective: Work to ensure accessible services and facilities across the area | % aged 74 and over GBCP 7.1% Bristol 6.6% Black and Minority Ethnic GBCP 7.7% Bristol 14% % whose main language is not English GBCP 6.3% Bristol 8.5% | 48 Explore links with The Bristol Physical Access Chain to assess levels of accessibility and make recommendations on Parsons Street and Bedminster train stations. | 5 | I I D | TBC None | NPC/NO/BPAC/Network Rail/ NPC/NO/GBCP Board | Mobility & Transport Sub Group NPC | March 2017 | Link established with BPAC |
| Objective: Active residents who can influence local decision-making | % of residents born in other EU country Bedminster 4.9% Southville 6.7% Bristol 5.3% % of People whose day-to-day activities are limited a lot GBCP 8.4% Bristol 8.1% | 49 Promote opportunities for residents to have their say, responding to consultations and participating in GBCP activities. | 2 | | | | | December 2017 September 2016 | Audit carried out and outcomes shared with Partnership GBCP communications targeted at V&IGs, local community groups At least two GBCP press releases to each of the following: Radio Salaam Shalom, Shout Out Radio, Ujima Radio and Bristol Community Radio |

| | | | | | | | | | | | |
|--|--|--|---|--|--|--|--|--|--|--|--|
| | | | <p>Bristol 2011 Census & BCC data sources: % in a same sex relationship and/or civil partnership 0.3% (Bristol)</p> <p>Bristol Lesbian, Gay, Bisexual and transgender population estimated 6 – 9%</p> <p>GBCP NP Profile 2013 % of those with a faith/belief: Bedminster 51.2% Southville 44.3% Bristol 54.5%</p> | | | | | | | | |
|--|--|--|---|--|--|--|--|--|--|--|--|

| Theme | Priority (what we want) | by doing - local priority | evidence of need (and base line if known) | activity/project detail | Order of priority | type of intervention | funds required | Staff Resources needed | lead person | timescale (year and month) | performance measure |
|--|---|---|--|--|-------------------|----------------------|----------------|--|-------------|----------------------------|---|
| <div> <div>Community buildings and facilities – Building Successful Places</div> <div> </div> </div> | High quality community buildings to meet the needs of local communities | <p>Objective: Maintain and Improve community buildings / facilities (standard, numbers and availability)</p> | <p>2011 BCC Property Services community facilities audit (includes schools, faith space spaces, community buildings etc)</p> <ul style="list-style-type: none"> 37 buildings 10 fully accessible 7 not accessible 23 well maintained physical condition 11 in need of minor repairs/decorating | <p>50 Community infrastructure – work relevant partners to ensure population growth is matched by appropriate community infrastructure. E.g. sufficient medical, education, youth, outdoor provision.</p> | 1 | I | None | NPC/GBCP/BCC Property Services/BS3 Group/schools | NPC | On going | Ward & partnership statistical profiles shared with GBCP |
| | | | | <p>51 Work with BS3 Group and other relevant agencies to ensure no reduction in the number of assets of community value in the area.</p> | | I | None | GBCP/Property services/Parks/BS3 Group | GBCP | On going | Buildings continuing to have a presence and impact in the area. |



Greater Bedminster Community Partnership 27 June 2016

Report of: Andrew McLean
Title: Section 106 & CIL report

Recommendation:

- 1. S106 (parks and green spaces) allocation recommendations:** The Neighbourhood Committee (NC) is asked to approve the allocation recommendations of the Environment Sub Group.
- 2. Future S106 (parks and green spaces) & CIL allocation timetable:** The Neighbourhood Committee (NC) is asked to approve the allocation recommendations of the Environment Sub Group.

For information:

- 3. Current S106 & CIL resources**

Background

At the March 2016 meeting of the Community Partnership it was agreed that the Partnership would agree how best to manage current and future devolved Section 106 (parks and green spaces) and Community Infrastructure Levy funds.

It was agreed that a sum of £20,000 to £30,000 would be set aside for any immediate priorities within local parks and open green spaces. A process was agreed and publicised. A number of groups applied to the Partnership for the allocation of Section 106 funds to carry out specific improvements in different parks and open spaces across the local area.

1. S106 allocation recommendations

The GBCP Neighbourhood Committee is asked to approve the following recommendations from the Partnership sub group:

| Park/open space | Improvement | Cost |
|-------------------------|---|--|
| Gores Marsh Park | Accessible play equipment – specifically a special Kidabout roundabout. | £10,200 |
| Windmill Hill City Farm | Replacement of the wooden fence with a metal palisade fence (matched to other fencing at the farm) to improve safety and security at the site. | £7,680 This is an estimate – BCC is in the process of providing a new quote |
| South Street Park | Seating for ACTA garden 2 bins: 1 for ACTA garden & 1 for the children's play area Railway sleeper bench for Bark Park Base for sleeper bench installed by Parks Dept Older children's play equipment | £9,768 |
| Total | | £27,648 |

2. Future S106 (parks and green spaces) & CIL allocation timetable

At present GBCP has **£89,845.80** (S106) unallocated and available to improve the parks and open spaces across the Partnership area. If the Partnership approves the recommendations in item 1 of this report this amount will be £62,197.80. Further, the Partnership has access to **£67,946.04** of CIL resources. This figure reflects an allocated amount of £33,500 from the total showing on the final page of this report.

The GBCP is asked to consider the following recommendations:

- A future timetable should reflect recent investments in parks and open spaces – see **appendix 1** for more details
- The Partnership should use the previously agreed CIL & S106 improvement forms. For S106 resources, the Environment sub group will continue to be the body that makes the recommendations to the Board and Neighbourhood Committee. For CIL resources this will involve a new appraisal panel, consisting of Board members, and GBCP members' representatives.
- A future timetable needs to reflect the capacity of key delivery agents such as the Bristol City Council Parks Department. Currently the department has a programme of works across Bristol; any significant number of new S106/CIL projects would become part of this citywide programme of work.

3. Current S106 & CIL

Devolved Section 106 monies held as at 31 March 2016

| Permission / Site / S106 Code | Contact Officer | Current Contribution Value | Date to be Spent / Committed by | Purpose of Contribution | Update as of February 2016 |
|---|---|----------------------------|---------------------------------|---|--|
| Allocated funds - Parks | | | | | |
| 06/00923 / Myrtle Street, Bedminster / ZCD...604 | Richard Fletcher (Parks Operations Manager) | £7,181.91 | No Limit | The provision of improvements to Parks and Open Spaces within one mile of Myrtle Street | Funding applied to Dame Emily Park. Funding Form completed and awaiting drawdown of funds |
| 08/02425 / East Street Baptist Church, East Street, Bedminster / ZCD...798 | Richard Fletcher (Parks Operations Manager) | £6,434.87 | No Limit | The provision of improvements to Parks and Open Spaces within one mile of the former East Street Baptist Church | Funding applied to Dame Emily Park. Funding Form completed and awaiting drawdown of funds |
| 06/05456 / 100 to 110 North Street, Bedminster / ZCD...892 | Richard Fletcher (Parks Operations Manager) | £21,535.14 | No Limit | The provision of improvements to Parks and Open Spaces within one mile of 100 to 110 North Street | Funding applied to Dame Emily Park. Funding Form completed and awaiting drawdown of funds |
| 06/02765 / Former Plough Inn, 29 Bedminster Down Rd, Bedminster / ZCD...741 | Richard Fletcher (Parks Operations Manager) | £13,688.60 | No Limit | The provision of improvements to Parks and Open Spaces within one mile of the former Plough Inn (| Funding applied to Dame Emily Park. Funding Form completed and awaiting drawdown of funds |
| 10/05226 / 200 to 202 West Street, Bedminster / ZCD...978 | Richard Fletcher (Parks Operations Manager) | £3,300.00 | No Limit | The provision of improvements to Parks and Open Spaces within one mile of 200 to 202 West Street | Funding applied to Dame Emily Park. Funding Form completed and awaiting drawdown of funds |

| | | | | | |
|--|---|--------------------|----------|--|---|
| 11/05202 / Former White Horse PH, 166 West St, Bedminster / ZCD...A85 | Richard Fletcher (Parks Operations Manager) | £6,068.70 | No Limit | The provision of improvements to Parks and Open Spaces within one mile of 166 West Street | Funding applied to Dame Emily Park. Funding Form completed and awaiting drawdown of funds |
| 12/01836 / St. Francis Road, Southville / SB79 | Richard Fletcher (Parks Operations Manager) | £7,587.09 | No Limit | The provision of improvements to Parks and Open Spaces within one mile of St. Francis Road | Funding applied to Dame Emily Park. Funding Form completed and awaiting drawdown of funds |
| 12/03634 / Coronation Road & West End Junction Southville / SB84 | Richard Fletcher (Parks Operations Manager) | £7,355.69 | No Limit | The provision of improvements to Parks and Open Spaces within one mile of the Coronation Road / West End junction | Funding applied to Dame Emily Park. Funding Form completed and awaiting drawdown of funds. |
| 06/01644 / Former Megabowl Site, Brunel Way, Ashton / ZCD...A41 | Richard Fletcher (Parks Operations Manager) | £156,360.80 | No Limit | The provision of improvements to Parks and Open Spaces within one mile of the former Megabowl Site | £28,407.89 applied to Dame Emily Park. Funding Form completed and awaiting drawdown of funds £100,000 allocated to the development of play facilities in Ashton Vale |

Unallocated funds – Parks

| Permission / Site / S106 Code | Contact Officer | Current Contribution Value | Date to be Spent / Committed by | Purpose of Contribution | Update as of March 2016 |
|--|---|---|--|--|---|
| 06/01644 / Former Megabowl Site, Brunel Way, Ashton / ZCD...A41 | Richard Fletcher (Parks Operations Manager) | £27,952.91 | No Limit | The provision of improvements to Parks and Open Spaces within one mile of the former Megabowl Site | Available for improvements within one mile of the former Megabowl site |

| | | | | | |
|---|--|--------------------|-----------|--|--|
| 05/01192 / 64 to 70 West Street, Bedminster / ZCD...981 | Richard Fletcher (Parks Operations Manager) | £6,274.41 | 5 Jul 14 | The provision of children's play space and / or equipment within Bedminster Ward | Available |
| 06/04512 / Tregarth Road Prefab Site, Ashton Vale / ZCD...A11 | Richard Fletcher (Parks Operations Manager) | £25,294.65 | 4 Oct 16 | The provision of improvements to Parks and Open Spaces within one mile of Tregarth Road | Available |
| 10/00152 / 3 to 7 Cannon Street, Bedminster / ...SC29 | Richard Fletcher (Parks Operations Manager) | £8,541.02 | No Limit | The provision of improvements to Parks and Open Spaces within one mile of Cannon Street | Available |
| 05/01047 / Robinsons Building, East Street, Bedminster / ...SB56 | Richard Fletcher (Parks Operations Manager) | £141,364.93 | 23 Apr 19 | The provision of open space at the land at the end of St John's Street and Church Lane known as St John's Park | Available funds specifically for St Johns Park |
| 08/03578 / Former Mercedes Garage, Marsh Road, Ashton Gate / ...SC04 | Richard Fletcher (Parks Operations Manager) | £13,730.38 | 11 Jun 20 | The provision of measures to improve and create recreational open spaces within one mile of Marsh Road | Available for improvements within one mile of Marsh Road |
| 12/03814 / 6 to 10 Stillhouse Lane, Bedminster / ...SC15 | Richard Fletcher (Parks Operations Manager) | £8,052.43 | 20 Oct 20 | The provision of improvements to Parks and Open Spaces within one mile of Stillhouse Lane | Available for improvements within one mile of Stillhouse lane |
| 13/04143 / Land to rear of 144 to 152 York Road, Bedminster / ...SB48 | Richard Ennion (Horticultural Services Manager) | £3,856.17 | No Limit | The provision and maintenance of Tree Planting either on-street or in public open space as the Council shall determine within a one mile radius of 144 to 152 York Road. | Available to support tree planting |

| | | | | | |
|---|---|--|----------|---|--|
| 13/02550 / Parish Rooms, St. Francis Road, Southville / ...SB37 | Richard Ennion (Horticultural Services Manager) | £2,295.00 | No Limit | The provision and maintenance of Tree Planting either on street or in public open space as the Council shall determine within a one-mile radius of St. Francis Road | Available to support tree planting |
| 14/00307 / Former Granby House Clinic, St. Johns Road, Bedminster / ...SB89 | Richard Ennion (Horticultural Services Manager) | £10,455.48 | No Limit | The provision and maintenance of Tree Planting either on-street or in public open space as the Council shall determine within a one-mile radius of St. Johns Road | Available to support tree planting |
| 09/03824 / Land adjacent to Ashton Avenue Pumping Station, Clift House Road, Southville / ZCD...965 | Richard Ennion (Horticultural Services Manager) | £10,171.04 | No Limit | The design and implementation of a tree planting and landscaping scheme in the immediate vicinity of the Pumping Station Land | Specifically for tree planting near to the Pumping station land |
| Total | | £257,988.42 (general £89,845.80, Tree planting £26,777.69, St Johns Park £141,364.93) | | | |

| Allocated funds – Transport | | | | | |
|---|-------------------------------|-----------------------------------|--|--|---|
| Permission / Site / S106 Code | Contact Officer | Current Contribution Value | Date to be Spent / Committed by | Purpose of Contribution | Update as of March 2016 |
| 06/04513 / Ashton Vale Prefabs (Site 4) / ZCD...805 | Adam Crowther / David Bunting | £11,027.30 | 20 Jan 14 | The provision of security and street lighting improvements for the development | Funding committed and scheme designed for implementation in 2014 |
| 04/02916 / Merrywood Road, Southville / ZCD...536 | Shaun Taylor | £1,189.30 | No Limit | Towards the cost of upgrading the crossing points at the junction of Merrywood Road and North Street to facilitate the safe and convenient movement of pedestrians | Works complete, so money needs to be transferred to Maintenance, who carried out the works |

Unallocated funds – Transport

| Permission / Site / S106 Code | Contact Officer | Current Contribution Value | Date to be Spent / Committed by | Purpose of Contribution | Update as of February 2016 |
|---|--|----------------------------|---------------------------------|--|---|
| 98/02234 / Trafalgar House, Winterstoke Road, Ashton / ZCD...077 | Gareth Vaughan-Williams (Highway Services Manager) | £2,887.03 | No Limit | The provision of transport measures in the vicinity of Trafalgar House | Available Winterstoke Road contributions are as a result of an underspend on a historic S106 scheme. Some £41K has now accrued in total over time These monies could be pooled together and reallocated to a new priority (subject to approval by Bristol City Council). It may be prudent to assess the impact of South Bristol Link on Winterstoke Road before choosing what these monies should be spent on |
| 98/03650 / Sainsburys, Winterstoke Road, Ashton / ZCD...215 | Gareth Vaughan-Williams (Highway Services Manager) | £14,474.82 | 20 Sep 07 | The improvement of transport conditions on the public highway in the vicinity of Sainsburys, works to include improvement to public transport and walking and cycling in the area. | |
| 95/01815 / Former Winterstoke Road Bus Station, Ashton / ZCD...108 | Gareth Vaughan-Williams (Highway Services Manager) | £23,915.60 | No Limit | Transportation measures to improve conditions in the area of impact of the Development | |
| 15/00291 / Bower Ashton Campus, Kennel Lodge Road, Ashton / ...SC20 | Gareth Vaughan-Williams (Highway Services Manager) | £20,000.00 | No Limit | The improvement of pedestrian facilities with 0.5 kilometres of Bower Ashton Campus | Available This contribution is to be used to table the Blackmoors Lane roundabout |
| 05/01047 / Robinsons Building, East Street, Bedminster / ZCD...538 | Gareth Vaughan-Williams (Highway Services Manager) | £1,147.41 | 16 May 12 | The provision of a yellow box at the junction of St. John's Street and East Street. | Available Current proposal cannot be implemented due to road safety grounds |

| | | | | | |
|---|--|-------------------|----------|---|--|
| 05/01047 / Robinson Building, East Street, Bedminster / ZCD...909 | Nick Pates | £11,536.31 | 8 Jun 15 | A contribution towards improvements to and signage of cycle routes to serve the area in the vicinity of the Robinson Building | Available |
| 06/01644 / Megabowl, Brunel Way, Ashton / ZCD...628 | Gareth Vaughan-Williams (Highway Services Manager) | £85,846.82 | No Limit | Upgrading the proposed signals at the junction of the Ashton Gate Underpass to Brunel Way to provide a surface level pedestrian crossing of Ashton Gate Underpass and the North and Southbound carriageways to Brunel Way | Available Developer has been contacted by Jim Cliffe to ascertain whether the contribution could be spent on alternative local priorities in Bower Ashton |
| 98/02307 / South Liberty Lane, Ashton / ZCD...145 | Gareth Vaughan-Williams (Highway Services Manager) | £9,963.61 | No Limit | Traffic measures designed to solve the problem of 'through traffic' using residential roads in the vicinity of the property. | Available |

Greater Bedminster Neighbourhood Partnership CIL monies held - 31 March 2016

Monies to be spent on measures to support the development of the Neighbourhood Partnership's area, by funding:

a) the provision, improvement, replacement, operation or maintenance of infrastructure; or

b) anything else that is concerned with addressing the demands that development places on an area

| Date Received | Application | Site Address | Amount |
|---------------|-------------|--|-----------|
| 09/09/14 | 14/00751 | Ashton Gate Stadium, Ashton Road, Ashton (1) | £6,766.07 |
| 01/12/14 | 14/00307 | Granby House, St. Johns Road, Bedminster (1) | £1,888.60 |
| 07/01/15 | 14/00831 | 49 Mansfield Street, Bedminster | £349.16 |

| | | | |
|----------|----------|--|------------|
| 15/01/15 | 14/00407 | 39 Langley Crescent, Ashton | £896.69 |
| 04/02/15 | 14/00751 | Ashton Gate Stadium, Ashton Road, Ashton (2) | £21,121.07 |
| 22/04/15 | 14/00307 | Granby House, St. Johns Road, Bedminster (2) | £1,888.59 |
| 10/08/15 | 14/00751 | Ashton Gate Stadium, Ashton Road, Ashton (3) | £31,681.60 |
| 01/10/15 | 13/03706 | 119 Smyth Road, Ashton | £559.52 |
| 15/10/15 | 14/00307 | Granby House, St. Johns Road, Bedminster (3) | £2,832.89 |
| 18/11/15 | 15/04395 | 4 Dampier Road, Ashton | £47.20 |
| 06/01/16 | 13/04874 | St. Lukes Hall, William Street, Bedminster (1) | £1,733.06 |
| 05/02/16 | 14/00751 | Ashton Gate Stadium, Ashton Road, Ashton (4) | £31,681.60 |

Total £101,446.04
(£33,500 committed but yet to be
withdrawn from the account)

Greater Bedminster Park's recent investments

Appendix 1

Southville

Greville Smyth

Dame Emily



St John's Church Yard

Dalby Avenue Green Space

Bedminster

North Street Green

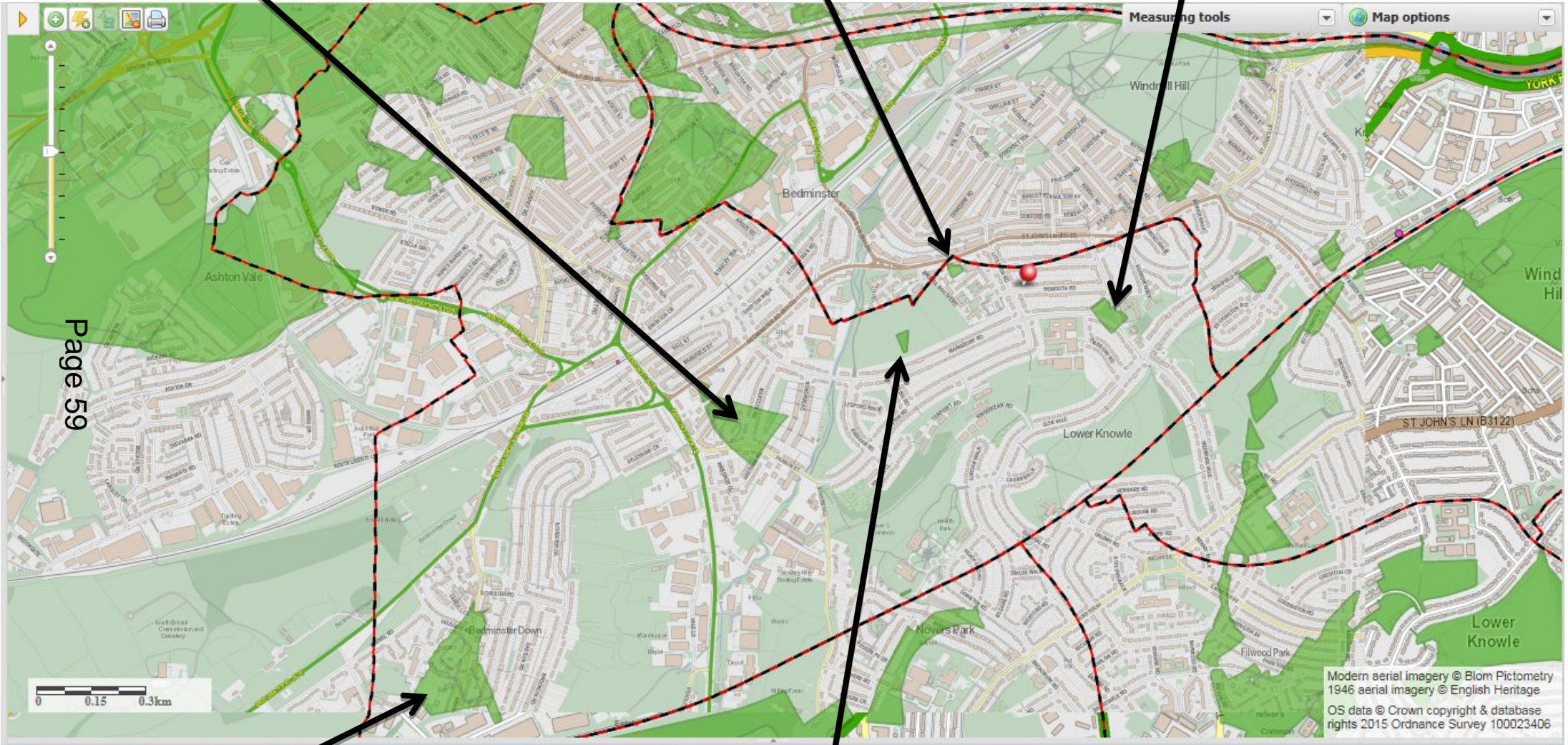
South Street Park

Gorse Marsh

Luckwell Park

Ashton Vale

Page 59



Investments

Gores Marsh

- Additional pathway, play equipment (aerial runway and slide), seats and picnic tables.
- Completed 2012
- Cost £60,000 CSI funding

Luckwell Park

- New piece of play equipment climbing frame post in 2012
- New fencing and pathway work £24,000 from children's play fund 2016
- Limp still have £8,000 allocated from Section106

Ashton Vale

- Section106 allocated - currently with project manager to identify location

Greville Smyth

- £8,000 of Section 106 for bowls club improvements

North Street Green

- None

South Street

- Installation of a new play area that will provide a natural play facility incorporating a mix of traditional and natural play equipment which uses the natural form of the park landscape. The area is fenced with a natural hedge and bow top railings.
- Funding from CSI

- Amount £65,000
- Completed January 2014

Dame Emily

- Multi Use Games Area improvements and pathway improvements
- £120,000 from Section 106
- Completed August 2015

Dalby Avenue green space

- None

St Johns church yard

- Current project to redevelop - pathways, railings, improving access points and floral meadows
- £140,000 from Section 106



**Greater Bedminster Community Partnership (GBCP)
Neighbourhood Partnership Meeting
on 10th March 2016 at 7pm**

Present:

GBCP Board

Councillors:

Councillor Celia Phipps
Councillor Charlie Bolton
Councillor Stephen Clarke
Councillor Mark Bradshaw

Voluntary / community / faith group representatives:

| | |
|-------------------------|--|
| Alan Baker | Friends of Ashton Gate Station |
| Ben Barker | Dame Emily Park Project |
| Lesley Collins | Airpoint |
| Helen Moody | Friends of Marksbury Road Library |
| Alan Pratley | Friends of Ashton Gate Station |
| Les Potter | BS3 Churches Together |
| Jackie Smith | Marksbury Area Community Association |
| Matthew Symonds (Chair) | Southville Community Development Association |

Statutory Sector and Observers

| | |
|----------------|--|
| Sam Mahony | Democratic Services Officer, Bristol City Council (BCC), |
| Andrew McLean | Neighbourhood Partnership Co-ordinator, BCC |
| Lorena Alvarez | Bristol City Council, Neighbourhood Officer |
| Fred Jerome | Resident, prospective candidate for Councillor |
| Moir Hill | Dame Emily Park Project |
| Pat Wright | Ashton Vale Together |

1. Welcome, Apologies and introductions
(Agenda item 1)

Matthew Symonds (Chair) welcomed everyone to the meeting and asked them to introduce themselves. Apologies were received from Stef Brammar and Simon Hankins

2. Declarations of interest
(Agenda Item 2)

There were none.

3. Neighbourhood Plan Update (Agenda Item 3)

The Neighbourhood Partnership Coordinator (NPC) circulated an update sheet (available on the website and in the minutebook) regarding the development of priorities within the Neighbourhood Plan.

Groups and individuals were asked to further develop their priorities in line with the subheadings within the Plan. The following priorities were assigned for further discussion:

- Economic Development and Skills – further prioritisation work required following consultation with the Town Team
- Families and Older people – further prioritisation work was required
- Environment priority - to be discussed by the Environment Sub Group
- Major Projects, Housing and Planning priority – to be discussed by the BS3 Planning Group
- Crime and Community Safety - Police to be asked to contribute to the priority
- Community Buildings - Matthew Symonds agreed to develop the priority
- Inequality and Active Citizenship - Stef Brammar would be asked to look further into the priority

Consensus would then be discussed via email before the next meeting (the AGM on the 27th June 2016) where a final version would be recommended to the Partnership.

The NPC agreed to populate an updated plan and circulate to the Partnership for individual actions as listed above. **ACTION: Andrew McLean**

The GBCP AGREED to note the report and receive the final version at the AGM in June 2016.

4. Neighbourhood Partnership Coordinator's Business Report (Agenda Item No.4)

The Neighbourhood Partnership Coordinator presented his business report updating on the following:

Ashton Vale Play Area Update - The new Parks Project Officer was now in post and had provided an update within the report including a map illustrating three potential locations for the park. Each option would be further explored and a consultation would follow.

Section 106 funds - The Neighbourhood Partnership Coordinator circulated a newly formatted report listing section 106 monies held at 31 January 2016. The report would be placed in the minutebook and on the website. It was agreed that the new format was easier to understand but that the word 'allocated/unallocated' would be changed to 'committed/uncommitted'.

The Partnership then discussed whether the funds should be saved to build up a larger 'pot'. The following points were discussed in relation to the PARKS allocations;

- It was suggested that as there was a delay on the delivery of schemes, time could be taken to agree a process. It was also acknowledged however that other partnerships could request schemes in the meantime adding further delay.
- It was agreed that everyone should be given the opportunity to make their case and bid for money to improve their local park. That included green spaces with 'friends groups' and also spaces without 'groups' which may need to be represented.

- It was suggested that the Environment Sub Group should make recommendations to the Partnership/Neighbourhood Committee.
- The NPC agreed to populate a map of the area illustrating where spending had taken place and identifying gaps. The map should also include what Council schemes and any forward planning from the Parks Department. **ACTION: Andrew McLean**
- It was suggested that a smaller amount (suggested £20-30,000) could be ringfenced for immediate opportunities and possible match spending to achieve in the shorter term and the remainder considered for a longer term plan of allocation.
- The GBCP were concerned that some of the monies held had breached their 'to be spent by' dates. Funds for 05/01192/64 70/West Street (£6,274.41 for the provision of children's play space and/or equipment within Bedminster Ward) and 06/04512/Tregarth Road (£25,294.64 for the provision of children's play space and/or equipment within one mile of Tregarth Road) were highlighted as unallocated funds which were in need of progress.
- It was agreed that options would be invited from the Environment Sub Group, Councillors, Parks Groups and through communication in the NEWSLETTER and a report to the Partnership would be asked to allocate those funds at the June AGM. **ACTION: Andrew McLean/Councillor Bradshaw to draft, Andrew McLean to progress**
- It was clarified that 'parks' had to be open public spaces, rather than simply existing green spaces (for example, Windmill Hill City Farm did not count).
- It was suggested that expectations should be managed to explain the small amount of money initially to be allocated in June was a precursor to a larger allocation at the end of 2016.
- A timetable would be established to approach groups for suggestions for allocation of the remaining funds between now and the end of 2016 when a formal proposal would be recommended for prioritisation of that 'parks' Section 106 budget. **ACTION: Andrew McLean**

The following points were then discussed in relation to the TRANSPORT allocations;

- It was highlighted that some ideas that may come forward for spend on parks, could be achieved using money available for transport.
- With reference to 06/04513/Ashton Vale Prefabs £11,027.30, some dropped kerbs had been installed but £9,963.61 remained for delivery at another junction.
- With reference to 06/01644/Megabowl past proposals had been that the money should be used to improve cycle access to Clanage Road. It was highlighted that the new Metrobus stop could change the requirement for that area.
- With reference to 05/01047/Robinson Building it was suggested that on street cycle storage could be funded as a quick measure as it was outside of the time limit. The NPC agreed to ascertain if the money could be used for cycle storage for the Robinson Building. **ACTION: Andrew McLean**

GBCP Funding - The GBCP considered the full Neighbourhood Budget available to the Partnership. The Neighbourhood Partnership Coordinator agreed to return to the meeting in June with

proposals for whether to 'pool' the money or retain distinction between the allocations, perhaps allocated to themes linked to the Neighbourhood Plans, or the Community Chest. A discussion would take place with the Partnership via email and a main proposal presented to the GBCP in June at the AGM. **ACTION: Andrew McLean**

Clean and Green – It was noted that £163 remained for Clean and Green funding which would be added to the Neighbourhood Budget for the next financial year.

Bristol Spatial Framework Consultation – The consultation would be live until April and information was available at www.bristol.gov.uk/spacialframework.

The GBCP AGREED to

- (i) note the report**
- (ii) to consider submissions for the allocation of 05/01192/64 70/West Street and 06/04512/Tregarth Road at the AGM in June 2016**
- (iii) to consider a longer timetable for the allocation for the remainder of S106 monies at the AGM in June 2016**
- (iv) to consider proposals for the allocation of the full Neighbourhood Budget available to the Partnership at the AGM in June 2016**

5. Community Safety Report (Agenda Item No.5)

The Partnership discussed the relationship of the GBCP with the Police and how to ensure the priorities of the Partnership were reflected in work within the local area. Contact between the Police and the community took place at different levels including the Police and Crime Commissioner and the PCSO's. In other areas PCSO's attended Neighbourhood Forum meetings but as Forums did not take place within the GBCP area, it was suggested that alternative appropriate measures took place.

It was reiterated that the relevant Police officers had an open invitation to meetings however it was to be remembered that engagement should be discussed, rather than concentrating on crime statistics. It was also suggested that the Fire Authority could also be further involved in community engagement as a relevant statutory group.

The GBCP AGREED to note the report

6. GBCP Sub Group Reports (Agenda Item No.6)

It was reported that the Environment Sub Group would be looking at street tree planting and would request direction from the Partnership on the allocation of CIL monies.

The GBCP AGREED to note the update.

7. General Community Updates (Agenda Item No.7)

Bedminster Secret Gardens would take place on 24th April and 12th June 2016 and maps would be available after Easter. The group had decided that money raised would be allocated to local environmental and garden projects.

Let's Clean Bedminster was progressing please contact Councillor Phipps for further information.

Marksbury Road Library Opening Hours were changing from the 1st April 2016 with the library open on Tuesdays, Thursdays and Saturdays (instead of Monday, Wednesdays and Fridays).

8. Minutes of the Greater Bedminster Community Partnership meeting held on 27th January 2016

It was **RESOLVED** that the minutes of the 27th January 2016 meeting of the Greater Bedminster Community Partnership were a correct record.

Particular reference was made to the following actions;

- The Mayor had received a briefing regarding the traffic problems highlighted at Holy Cross School on Dean Lane. The main points of the briefing would be circulated to the GBCP. **ACTION: Andrew McLean**
- An informal meeting had taken place to discuss the formal structure of the Partnership and it was agreed to progress the structure following the May elections.
- Suggestions for the 20mph street art project had been correlated and developments would be reported to the Partnership.
- Windmill Hill City Farm had been awarded an extended lease albeit not as long as the Partnership had hoped for.
- An alternative venue had been booked for the June meeting of the GBCP as requested. The meeting would now be held at the Indoor Bowls Centre, Ashton Vale.

9. Public Statements and Resolutions

Ashton Gate Station

The GBCP were asked to support the aims of Ashton Gate Station by agreeing to the use of adding the name and logo of the GBCP on the campaign website. It was highlighted that a previous motion to the Partnership had already supported the campaign so a motion and vote was not required.

Residents Parking Zones

A discussion about the residents parking zones in the area was requested for the next municipal year. NPC would therefore add to the work programme. **ACTION: Andrew McLean**

Communication

A report was tabled which suggested the allocation of funds to improve communication within the Partnership area. It was proposed that £5,000 could be allocated to develop the communication of the GBCP to the wider community including drawing attention to the GBCP and its constituent parts, the changes in boundaries, what the GBCP was, what issues were considered and the activities of the group. It could also be an opportunity to provide training to groups in the use of social media. It was reminded however that it remained important to continue to advertise and place information in libraries, shops and more traditional communications.

Procedural advice was received that explained that if devolved funds were to be requested of the Neighbourhood Committee, a full public report would need to be published five clear working days before the meeting.

It was therefore agreed that a report should be brought to the next meeting in June. The Community Chest application process should be followed to outline information and objectives. Information was also requested on whether other neighbourhood partnerships had done anything similar. **ACTION: Steph Brammar**

It was **AGREED** that a report following the application process for the Community Chest could be presented to the AGM in June 2016 with recommendations for communications of the GBCP.

11. Any Other Business

It was highlighted that some Members of the Partnership would not be returning in the next municipal year as boundaries of the Partnership area had changed as well as the upcoming Council elections. The Co-Chairs Matthew Symonds and Stef Brammer would also be stepping down and the process for nominations for the Board would start in the coming months. Everyone was wished luck with the future.

Meeting Ended at 9.00pm